

KACTE Board of Director's Minutes

Stone Hearth Restaurant – Elizabethtown
Friday, September 29, 2006

1. **Call to Order:** The meeting was called to order by President Helphinstine at 10:12 a.m. Proxies were distributed as follows:
 - ✓ Donnalie Stratton accepted the proxy for Dr. Rita Davis
 - ✓ Dale Winkler accepted the proxy for Wayne King
 - ✓ Mike McMillen accepted the proxy for Kay Turner
2. **Roll Call:** Attendance was taken by Janel Doyle, Secretary. Mark Raleigh, Dr. Rita Davis, Ellie Pribble, Wayne King, Kay Turner, Jamie Justice, and Elaine Terry were absent. Jim Edwards was present for John Marks.
3. **Approval of the Agenda:** Sarah Rikes made a motion to approve the agenda, seconded by Dr. Doris Sikora. **Motion # 1 adopted.**
4. **Approval of the Minutes:** Dr. Doris Sikora made a motion to approve the minutes from the April 28, 2006, Board of Directors meeting, seconded by Sarah Raikes. **Motion # 2 adopted.**
5. **Introductions of Board Members and Guests:** President Helphinstine thanked Mary Kleber for her past service as President. Everyone present introduced themselves.
6. **President's Remarks:** President Helphinstine indicated that he has some visions for our future which include improving membership, working with committee structures, being a better advocate for ACTE, and working with the action agenda concept which will shorten our meetings and make them more effective.

President Helphinstine also commended Johnetta Grant, Eastside Technical Center, for being recognized as the grant coordinator for award of Outstanding Automotive Program. President Helphinstine also wanted to encourage the board to give Mike and/or Kris Stone any other success stories to be listed on our website.

In closing, the president asked to keep Dr. Rita Davis in our thoughts and prayers. Flowers have been sent on behalf of KACTE by Donnalie Stratton.

7. **President-Elect's Remarks:** President-Elect Cherie Mingus, indicated that she will be working closely with President Helphinstine, as well as Mike and Kris Stone. Ms. Mingus will be assisting with the coordination of the 2007 Summer Conference.
8. **Orientation:**

Bylaws, Policies, and Procedures - Mike McMillen, Constitution and Bylaws Committee Chair, reviewed the structure of the Bylaws, Policies, and Procedures. He indicated that these items were reviewed at the 2006 Summer Conference. Mike Stone reviewed several additional edits with the board members (*go to www.kacteonline.org/9-29-06_items.htm and open Policy and Procedures Handbook 2006 Revisions.*). There was a brief discussion on the edits. Mike indicated that the edits would be posted on the KACTE website in the next few weeks. Mike McMillen made a motion to accept the edits, seconded by Dr. Doris Sikora. **Motion # 3 adopted.**

Action Agenda Process – Mike Stone, Executive Director, discussed this revitalizing and changing direction for our board. He indicated that items need to be downloaded from the KACTE website and read/studied prior to attending the board meetings. This new action agenda process will allow our board to move faster and allow us to be more focused. (*go to www.kacteonline.org/9-29-06_items.htm and open Board Study Package.*)

Mr. Stone, indicated that individual reports (MS Word document) should be submitted to him and/or Kris by October 30. This will allow ample time to get the reports posted to the website before the November 9 meeting in Lawrenceburg. There was a brief discussion about the timeline of submitting reports for the liaisons. It was decided that the liaison reports should be submitted by the October 30 deadline but additions could be made orally at the meeting.

ACTION AGENDA

- 9. Membership:** Dr. Doris Sikora, Membership Committee Chair, gave a brief history of the membership of KACTE. She requested that we make suggestions on ways to improve membership and encouraged the Service Area VP's to help recruit new members. The 100 Percent Challenge was discussed. There was a brief discussion about having ATC Principals distribute the 100 Percent Challenge information at the local level. Discussion was held about changes at the Summer Conference which included having KACTE members pay less registration, have more professional development opportunities for Industrial Technology instructors, and possibly creating a survey that would ask, "What would it take to get you involved with KACTE"? It was the overall consensus of the board that members want something back for joining. It was mentioned by Lynn Baldwin that high school students may want the opportunity to join for a minimal fee. The benefits are listed in several locations but there was a discussion about adding the Legislative work that is performed. Dr. Sikora asked the board to e-mail her at: doris.sikora@wku.edu with any questions or suggestions for membership recruitment. (*go to*

www.kacteonline.org/9-29-06_items.htm and open Board Study Package).

October 25 is the Summer Conference Planning Committee meeting and it will be discussed about raising the registration fee at the conference for non-members. Currently, everyone pays \$120.00. Donnalie Stratton challenged the Service Area VPs to participate in the membership committee and get input from local areas. Mike Stone referenced Oklahoma ACTE and its successes.

10. **Awards** – Sheree Koppel, Awards Committee Chair, asked several questions about her role as the committee chair. There are 12 categories of ACTE Awards which are: Arch of Fame, Award of Merit, Outstanding Service Award, ACTE Teacher of the Year, ACTE Outstanding Career and Technical Educator, ACTE Outstanding New Career and Technical Teacher, ACTE Outstanding Teacher in Community Service, Awards of Excellence Automotive Service, ACTE/NIOSH School Lab Safety Award, Policymaker of the Year, ACTE Image Award, and Outstanding Teacher in Community Service. There was a brief discussion about these awards. (go to www.kacteonline.org/9-29-06_items.htm and open Board Study Package)

BUSINESS AGENDA

11. **Treasurer's Report** – Valerie Wolfe gave the Financial Report. She also indicated that the audit will be this fall. (go to www.kacteonline.org/9-29-06_items.htm and open Board Study Package).
12. **ACTE Region II Representative** – Sarah Raikes, indicated that several people from Kentucky will be attending the upcoming Region II Conference in Mobile, Ala. The ACTE Convention Assembly of Delegates was discussed. It was decided that we would make gift baskets with items made by students to be used in the silent auction. Mike Stone requested the items be given to him by November 1. (**See Report as follows**)
13. **Executive Director's Report** – Mike Stone, discussed the handout "Tips for Board Member Success" and a membership chart with the members. Mike requested that students pursuing a website design credential could help update the KACTE website. (go to www.kacteonline.org/9-29-06_items.htm and open Board Study Package).
14. **Summer Program Report** – Kris Stone, gave the Assistant Executive Director's Report which detailed the budget of the 2006 Summer Conference. The 2007 Planning Committee Meeting will be held on October 25, 2006, at the Galt House, from 10:00 a.m. –

3:00 p.m. (go to www.kacteonline.org/9-29-06_items.htm and open Board Study Package).

15. Service Area Vice President's Report:

- a. Administration, Mark Raleigh – No Report.
- b. Agriculture, Kenny Brammel – **See Report as follows.**
- c. Business, Dr. Rita Davis – **See Report as follows.**
- d. Family and Consumer Science, Marilyn Bailey – **See Report as follows.**
- e. Guidance, Johnetta Grant – No Report.
- f. Health, Ellie Pribble – No Report.
- g. Marketing, Dawn Wheeler – **See Report as follows.**
- h. Special Needs, Lynn Baldwin – **See Report as follows..**
- i. Teacher Educator, Dr. Doris Sikora – **See Report as follows..**
- j. Trade and Industry, Wayne King – **See Report as follows.**
- k. Technology Education, Kay Turner – No Report.

16. Committee Reports:

- a. Legislative Liaison, John Marks – **See Report as follows.**
- b. Annual Conference – Cherie Mingus discussed the Summer Conference previously. The evaluation results were submitted. go to www.kacteonline.org/9-29-06_items.htm and open Board Study Package
- c. Carl D. Perkins Assistantship, Elaine Terry – No Report.
- d. Resolutions, Donnalie Stratton – **See Report as follows.**
- e. Auditing, Valerie Wolfe indicated the audit will take place this fall and a report will be submitted then.
- f. Program of Work/Strategic Plan, Larry Helphinstine (2005-2006) and Cherie Mingus (2006-2006) – No Report.
- g. Handbook, Janel Doyle – No Report.
- h. Historian Report, Donnalie Stratton – **See Report as follows.**
- i. Nominations, Mary Kleber indicated to the board that she would like nominations as our year progresses.
- j. Website, Kris and Mike Stone indicated previously they would like the websites appearance changed.
- k. Flower Fund, Donnalie Stratton – **See Report as follows.** Contributions were made towards the flower fund by the board members present.

17. Reports of Liaison Representatives

- a. Division of Secondary Career and Technical Education, Donnalie Stratton – **See Report as follows.**
- b. Office of Career & Technical Education, Dale Winkler – **See Report as follows.**
- c. Kentucky Community and Technical College System, Jamie Justice – No Report.

18. **Old Business** – None.

19. **New Business:** Mike Stone would like feedback on the board process.

20. **Announcement of Next Meeting:** Thursday, November 9, Bluegrass Community and Technical College, Anderson Campus, Lawrenceburg, KY 6-8 p.m.

21. **Adjournment:** The meeting was adjourned by President Helphinstine at 3:10 p.m.

NOTE: The Assistant Executive Director's and the Executive Director's Contracts were signed at the conclusion of the meeting and are on file.

Electronically signed by,

Janel C. Doyle

Janel C. Doyle, KACTE Secretary

Sarah Raikes
Kentucky Representative Region 11 ACTE
Date: Friday, September 29, 2006

Facts, Findings, Key Information

Kentucky sent seed money to Alabama for region II. There was an increase this year to \$250.

I am serving on the Region II membership committee and Mike Stone is serving as Chair of the Region II Legislative committee.

Region II conference will be held October 12-15, 2006 at The Riverfront Plaza Hotel in Mobile, Alabama. I will attending the Policy Committee Meeting on Thursday, October 12, 2006 from 1:00-5:00 pm.

Currently Kentucky has two members serving on Region II ACTE committees: Mike McMillen on nominating and Elizabeth Bullock on New Ideas. There is a vacancy for the Legislative Support Fund committee. As a policy committee member, I have been asked to bring resumes of interested individuals.

The 2007 conference will be held in Nassau, Bahamas.

ACTE will be in Atlanta, Georgia, November 30- December 2. Information is online.

Membership

KV A T A currently has 198 paid members **Summer Conference**

Ag teachers across the state were trained on the on-line assessment that was completed this year by CAERT. Ag teachers also were given and update for the on-line FF A Membership rosters being used this year.

Our teachers took part in 14 different round table discussions that involved curriculum issues, FF A information and classroom strategies.

KV A T A Awards Dinner

Over 200 people attended our annual KV A T A Awards Dinner held at The Frazier Arms - Museum winners were announced. NAAE professional tests.

An Outstanding Young Ag Teacher Award was sponsored by a Kentucky Agribusiness. 7 Ag teachers were presented gold watches by Farm Bureau for 27 years of service.

KV A T A Scholarship Program

A scholarship auction was held after our dinner raising over \$4,400.00 for our KV A T A Scholarship Program. Our scholarship was named "The Johnnie Mathias KV A T A Scholarship". Last year 6 scholarships were awarded to FF A members across the state. Our Barn Book project is still going on. We are making progress in selling the books.

ACTE/NAAE Conference

8 KV A T A members plan to attend the conference in Atlanta, Georgia.

KV A T A Directory & Website

A sponsor for our teacher directory has been secured for this year and our website is going to be expanded.

Adult Ag Teachers

There are 19 adult Ag teachers in the state who are being encouraged to get back into KVATA.

Student Membership

We are speaking to all the Ag student teaching classes at all the state universities about our organization and paying their student memberships to NAAE.

FF A Foundation

Billy Ray Smith is the director of the Kentucky FF A Foundation. This year the Foundation has seen a 50% increase in support.

Teacher Mentor Program

We are working with the new Ag teachers across the state with a mentoring program.

FF A Membership

Last year there were over 14,000 FFA members in Kentucky.

KENTUCKY BUSINESS EDUCATION ASSOCIATION

KBEA currently has 224 members.

The Conference Planning Committee met on September 2200 to begin preparations for the 2007 Summer Learning Program. Committee members shared ideas about workshops they believed would benefit business educators at both the secondary and post-secondary levels. The primary need that arose for next year's conference was for resourl~ related to the revised Business Education Program of Studies that will be implemented in 2007-2008. Additionally, reinforcement for this year's changes (such as Core ContlEIDt and the Individual Learning Plan) will be included.

The Executive Board held its first meeting on the following day. KBEA's goals are to increase membership and enhance communication through newsletters. the KBEA website, and the KBEA Journal.

Dr. Phyllis Alderdice, who serves as the Southern Business Education Association Treasurer, also briefed board members about the 2008 SBEA Convention that will be held in Louisville. Dr. Alderdice explained that this will be a tremendous opportunity for KBEA to become involved and that planning for the conference must begin SOOII.

2~2007 Officers

President - Chad Parnel~ Adair Co. High School
President Eleet - Angie Douglas. Whitley Co. High
School Past President - Janet Atwood, Casey Co. A TC
Secretary - Vicki Whitaker, Harrison Co. ATC
Treasqrer - Debbie Barnett. Paul Blazer High School
KlStorian - Dana Kelly, Westem Magnet High School
Region 1 - Jennifer Marshall, Livingston Central High School
Region 2 - Kelly Holley. Meade Co. High School
Regioa. 3 - Sandy Maxtecl Assumption High School
Region 4 - Martha Collins. East Jessamine High
School Region 5 - Sue Chaffm, Paul Blazer High
School
Region 6 - Connie Witt. Estill Co. High School
Newsletter Editor- John Friend, Henry Clay High School
Journal Editor - Rita Davis, Eastern Kentucky University
Web Editor - Teresa Giles, Clinton Co. ATC
SBEAINBEA Rep - Stacy Johnsoo, Assumption High School
Secondary Rep - Nancy Graham, Kentucky Department ofEdncation
PostseCOndary Rep - Phyllis Alderdice, Jefferson Community &
TecnicalCollege Awards Chair - Dale Winkler. Office ofCareer' and Technical
Education

KATCE Board Report
Family and Consumer Sciences Division
Marilyn E. Bailey
September 29, 2006

» The KA TFACS will hold their executive council meeting on October 29 & 30th,

In Elizabethtown.

» Skills Standards Assessments will be undergoing some changes in the scenarios.

Teachers will be asked. 10 come in and work with writing consultants on improving our scenarios on October 11 & 12, in Louisville .

Family, Career and Community Leaders of

America Leadership Camp:

The 52nd Annual leadership conference was held in Hardinsburg, KY June 6-8. The theme was KY FCCLA Mission Possible. There were 189 in attendance that represented 13 regions. The state officers trained regional officers for their specific officer duties. A disk that included a Regional Adviser handbook was presented to all regional advisers; The following concurrent sessions were presented for students to choose to attend:

'Leadership 101- presented by Kyle Williams, former officer
Speak in Public? No Problem- presented by Colene Elridge. Former officer
Cancer Awareness- presented by Region 5 Officers
Etiquette for the Officer- presented by RaAnn Miller, FCS Teacher

The keynote speaker was Diane Sharp, program consultant with the title of her presentation "Little Things make a Difference". She spoke about her real life experience and how she has dealt with the issues of a single parent of a disabled child. Anything is possible and you can and do make a difference.

A mini relay for life was also held with a luminary ceremony which \$90.00 was raised and donated to the Breckinridge County Relay for Life for the American Cancer Society. During the relay 4 Q1' life Cancer Survivors and those that Cared for Cancer victims were recognized and presented a sash.

CTSO Training:

Nine of the state officers attended the training for Career and Technical Student Organization training in Louisville, KY June 15-17 at the Executive West. A presentation was made for the kids off of the CTSO Unite to Read project with the announcing of the Share A Story night book to be the Bernstein Bears: Trouble with Money.

National Meeting

Nashville, Tenn.- More than 5,000 Family, Career and Community Leaders of America members, advisers, alumni and guests from across the country gathered in Nashville, TN. July 9-13 for the 2006 National Leadership Meeting. Kentucky had 150 members and advisers to attend with 56 students competing in STAR Events with 46 gold medal winners, 10 silver medals and no bronze. Two chapters received national awards Fleming County and Phillip Sharp middle. Six advisers received national recognition. Those recognized for the Master Adviser include: Jennifer Wheeler. Marion County; Brandi .Thayer. Pendleton County and Dawn Hollamon, Crittenden County. Adviser Mentor awards were Judy Swinny, Lyon County and Sarah Raikes, Washington County. The last Adviser award went to Lara Werner. Anderson County for the Spirit of Advising Award. This is an honor bestowed on only one FCCLA chapter adviser from each state.

The Kentucky delegates also received 2 awards one was the largest membership Increase Award for the Central Region and National Ultimate lineage Award. National Ultimate Image Award is awarded to the state with the most votes by state advisers based on students being dressed professionally, polite and courteous when interacting with others, abide by curfew, advisers are visible and stops unacceptable behavior.

The national meeting centered on the student development theme. "Amplify Your Life!" During the meeting, participants examined many of the issues facing youth and worked toward winning the life skills they need to meet those challenges. A number of relevant youth issues, - Future careers, youth violence prevention. family relations, traffic safety, community service. and the changing roles of men and women in the home and workplace were explored at the meeting through presentations, workshops. and youth sessions ..

SAVES/STOP trainings

This year KY FCCLA is piloting the national program FCCLA Saves which is a program that partners with the Consumer Federation of America. This is a national effort aimed at teaching and motivating students to save money through financial action commitment that they will:

1. Spend less than they make and save the difference
2. Save the difference by making a plan as to where they will save
3. Make it automatic get it out of their hand, direct deposit into their account or have parents deposit it.

Training was held August 25th in Lexington at Dunbar High School to 92 student members and advisers to go back and train others to participate in this program. A commitment of saving \$2,000 was committed by those in attendance.

On August 24th in Lexington at Dunbar High 85 students and advisers participated in a STOP The Violence Training. STOP Students Taking On Prevention is a peer-to-peer outreach initiative that empowers young people to recognize, report and reduce the potential for youth violence. The training provided youth with attitudes, skills and resources to address youth violence prevention. Doris Settle with the Center for Safe School Council spoke about violence in the schools and encouraged parents, members and teachers to attend the I-Jam conference October 1st in Lexington at the Holiday Inn North which kicks off the Safe School week October 16th - 20th. To register you must go on the website www.kvsafeschools.org there is no registration fee to attend but you must register.

Executive Council

The state officers and their advisors will be attending the fall executive council meeting in Frankfort September 21, to make plans for the state meeting and activities to accomplish their goals for the year. The 2006-2007 Goals are as follows:

1. Increase and improve participation in all National programs and apply for National recognition
2. Increase Membership
3. Provide opportunities for leadership development skills
4. Increase participation in the Unite to Read program
5. Promote the state scholarship fund
6. Publicize the purposes of the organization by participating in Community Service Activities.

The Annual State Conference will be held in Louisville at the Galt House March 20-22, 2006.

The KY FCCLA Advisory Board will be meeting October 24, 2006 at 10 am in Louisville at Limestone Restaurant.

Kentucky Marketing Education Association Fall 2006 Report

Dawn Wheeler, President

Kentucky Marketing teachers have been very busy since summer conference! Some of the activities and initiatives include:

- o Implementation of a new Marketing Program of Studies, "with new alignment to Core Content 4.1.
- o September 15th, the KY Marketing Task Force met and finalized a crosswalk between National Marketing Skill Standards, Core Content 4.1 and the new Program of Studies.
- o A committee was formed to begin Summer Conference planning.
- o A Marketing Workshop was held September 15th and 16th in Louisville. Saturday's session was held at the Kentucky Derby Museum at Churchill Downs. Sessions focused on using Technical Writing to meet the new portfolio requirements, and increasing technology in lessons to meet the upcoming technology proficiency requirements for high school graduates. Many teachers shared creative lesson ideas!
- o The same weekend, a workshop was held for new Marketing teachers at the Galt House in Louisville. Vocational accountability and skill standards were among the workshop sessions.
- o The weekend of September 22nd found the DECA Chapter officer's at a Leadership Training held in historic Bardstown.
- o A training session for DECA Advisors is currently being planned for later this Fall to introduce DECA to our newest Marketing teachers and new DECA Chapters.
- o DECA Chapters are planning and preparations are under way with other Career and Technical departments for the annual Unite to Read campaign. Many Marketing departments across the state took the lead in their school's program and are once again stepping up to the challenge.

KACTE-SNP
Kentucky Association of Career and Technical
Education Special Needs Personnel
Submitted by: Lynn Baldwin, President

In July at the KACTE summer convention our organization up-dated our constitution and by-laws in order to align with KACTE. Our national organization[National Association of Career and Technical Education - Special Needs Personnel (NAVESNP) dissolved therefore, we had to also change our name from KAVESNP to KACTE-SNP.

This year at summer conference we gave away sun glasses as part of the promotion reception for all CTE professional organizations. Many people came after the reception to find out about our organization. Four new members were added during the conference.

We also sponsored a silent auction to raise money for the Stratton-Tipton scholarship (two scholarships given to one graduating high school student who has special needs and one returning student to college who has special needs. Both of these scholarships are given to students who are enrolled or are enrolling in a Career and Technical field). We raised over \$500 for these scholarships. We also added one scholarship this year. In collaboration with General Contractors of Kentucky we also offer a construction scholarship to one graduating senior who has been identified as a special needs student who has an interest in the construction trades (such as engineering, welding, electrical, etc.)

Our board met this past week (September 22, 2006) to discuss our up-coming year and to learn more about our offices and officers. We discussed up-dating our handbook to reflect the changes in our constitution and by-laws. Our regular fall board meeting was held the following day (September 23, 2006). Our next scheduled meeting is January 26, 2007 in Elizabethtown.

9/29/0
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Trade & Industry

Wayne
King

Liaison Report

Highlights of Activity Impacting Career and Technical Education since 4/28/06 Report

Summer Program was a great resource for T & I teachers.

Last week at the Shelby Co. Fair Grounds the 2nd annual Construction Career Day was held. The event provided opportunities for over 2000 students to visit 40 plus booths and exhibits.

Students were given the opportunity for hands on operation of equipment in several construction areas.

Program assessment will start making visits during the first week of October. By the end of the 2006-2007 school year all schools will have received a second team visit.

To help improve student math comprehension twelve automotive teachers have paired with a math teachers using the training and process used in the Math-in-CTE study conducted by the University of Minnesota This is a year long study and is a pilot that includes health teacher also.

SkillsUSA students and advisors will be attending KTLI during the week of October 2, 2006.

KACTE

Legislative Liaison's Report

September 29, 2006

Prefiled Bills to Date

There are 31 bills that have been prefiled.

The following prefiled bills relate to education:

BR33 and BR48 would require programs of studies and their related documents used in Kentucky public schools to use A.D. (Anno Domini) and B.C. (before Christ) exclusively when referencing historical dates and time.

BR34 would require all documents produced or utilized by the Commonwealth or its political subdivisions to be in the English language only.

BR74 would allow gaming at racetracks and casinos, with a portion of the gaming fund to go to DOE and CPE.

BR98 would allow a dissatisfied special needs student to move to a different (participating) school; the participating school would receive the per pupil funding and add on's associated with the exceptional student; the resident school would pay for transportation until the student returns, drops out, graduates or reaches 21 years of age.

BR136 would allow a high school dropout's license to be revoked, even if the local school district does not offer an alternative education program.

RESOLUTIONS COMMITTEE REPORT September 29, 2006

Elizabethtown, Kentucky

The Resolutions Committee members have been identified for 2006-2007.

They are:

Johnetta Grant - Eastside Technology
Center Dr. Rita Davis - Eastern Kentucky
University
Dale Winkler - Office of Career and Technical
Education Valerie Wolfe - Madisonville Community
College

These members represent secondary and postsecondary education & the various educational agencies - local school districts, area technology centers, KCTCS and universities.

The following information identifies the work of the committee

The Resolution Committee will develop resolutions and present to the Board of Directors. Resolutions are voted on at the Annual Business meeting. The chair serves as a non-voting Board member.

Major Duties and Responsibilities

- 16.1 Prepare and keep updated guidelines for writing resolutions and include the Handbook
- 16.2 Solicit proposed resolutions from Division by the ~ Board meeting
- 16.3 Develop and write resolutions when requested by the Board or Executive Committee
- 16.4 Recommend resolutions for approval by the Board sixty (60) days prior to the Annual Business Meeting
- 16.5 Prepare sufficient copies of resolutions approved by the Board and distribute during registration at the Annual Conference

Respectfully submitted,

.t.J'~~

Donnalie Stratton, Co-Chair

Cherie Mingus, Co-
Chair

2.

KACTE History Committee

September 29, 2006

The charge to the History Committee is to keep and preserve Association materials of historical value and summarize activities of the Association.

Major responsibilities are to:

- Develop and/or revise guidelines regarding the types of materials to be kept and preserved and present to the Board for approval
- Collect materials as determined in the guidelines
- Summarize the year's activities and report to the membership at the Annual Business meeting
- Present a written report to the Secretary to be kept with the minutes

Committee members are Jewell Deene Ellis, Mike McMillen, Kris and Mike Stone.

Respectfully submitted,

Donnalie Stratton, Chair



To: KACTE Members and Other Personnel

From: History Committee
Donnalie Stratton₁ Chair

Date: September 29¹ 2006

Subject: Information for Committee

The History Committee of the Kentucky Association of Career and Technical Education is seeking information and materials to update the history of the Association.

Information regarding individuals who have received awards or recognition from Kentucky and or American Vocational Association (KVA) and Kentucky and/or Association of Career and Technical (KACTE) is needed.

The committee would also like information regarding individuals who have been national officers and those who are currently or have served on an AVA or ACTE committee.

Please complete survey and return to:

Donnalie Stratton
21st floor CPT
500 Mero Street
Frankfort, KY 40601
e-mail: Donnalie.Stratton@education.ky.gov

Liaison Report
Division of Career and Technical Education September 29,
2006

The staff in the Division has been on fast track ever the Summer Conference.

Career Pathways

In collaboration with Office of Career and Technical Education, Kentucky Career and Technical Colleges and the Kentucky Department of Education a Joint Agency Team has been identified to develop recommendations in regard to work on Career Pathways for all students. Major concepts of Career Pathways are:

- A systematic framework for transforming our educational institutions by proactively addressing the needs of students and employees across the learning consortium;
- A program of studies for each career pathway through a coherent, articulated sequence of rigorous academics and career / technical courses including dual credit opportunities which leads to postsecondary degrees and industry recognized certifications and / or licensures; and

That career pathways are developed, implemented and maintained in partnership among secondary and postsecondary institutions, business and employers.

Proposed priority career areas for developing career pathways are:

- (1) Manufacturing
- (2) Healthcare
- (3) Education
- (4) Construction
- (5) Information Technology
- (6) STEM (engineering)

Curriculum work team for each of six proposed career areas will involve a total of 17 of 20 members with representatives from secondary CTE teachers, agency staff, KCTCS faculty, university faculty, and business and industry or regulatory boards.

From the KACTE Board, Mary Kleber and Dale Winkler serve on the Joint Agency Team, KDE representatives are Nancy Graham, Diane Sharp, Debbie Tankersley, Henry Lacy, and Rodney Kelly.

Technical Writing

The Kentucky Board of Education has recently added analytical and technical writing as a requirement to the writing portfolio assessment program. A committee has worked with Lee Ann Hager, consultant, Division of Curriculum to develop a document which provides an overview and guides for technical writing. This material has been distributed to teachers and Career and Technical Education Coordinators and can be accessed from KDE website.

New Teacher Workshop

The Division sponsored a New Teachers' Workshop for first and second year Career and Technical Education teachers in Louisville, September 15-16, 2006. Sixty six teachers were in attendance and represented all program areas except Industrial Education. These teachers participate in the New Teacher Institute commonly referred to NTI.

Individual Learning Plan

The Individual Learning Plan is a web-enabled plan which replaces the Individual Graduation Plan. The ILP is to begin in the 6th grade during 2007 school year. According to new high school minimum graduation requirements; School districts shall implement an advising and guidance process for the development and implementation of an Individual Learning Plan by 2013. There are 60 training sessions throughout the state. Teams consist of representatives of middle, high schools and administrators. Check the KDE web-page for information on ILP.

INITIATIVES C1V'vd ACCO VINTA1S I LIT'(1SRANCI-t

Perkins Accountability

Several on-site technical assistance workshops have been conducted at the request of districts. These workshops provide district-specific data analysis and strategies for meeting Perkins Performance measures.

TEDS

Several trainings are being conducted in Frankfort for new and experienced TEDS users through December 2006. Additional trainings for new and experienced users will be offered in Spring 2007.

High Schools That Work

The 2006 HSTW Assessment data are expected to arrive soon and a Data Analysis Workshop will be planned for early November. Highlands HS and Daviess HS were recognized with a Gold Award based on their performance in the 2006 assessment at the SREB Staff Development Conference held in Orlando in July. Forty-three of fifty-nine HSTW sites ranked in the Top 100 high schools in the entire SREB network in one or more testing areas. For a complete list of these schools, contact Diane.Sharp@education.kv.gov

Information and registration for the SREB Professional Development Programs for 2006-07 are available at www.sreb.or~ Topics include Timely Guidance; Literacy Strategies; Site Coordinator Retreat; Using Data; High Quality CTE Programs; Teaching Strategies; Looking at Student Work; Small Learning Communities; and Transitions. The Leadership Series for School Improvement will continue with a focus on Numeracy, Teaming, and Literacy.

Linda Dunsmore, Branch Manager is retiring effective October 1, 2006 after more than 33 years of service.

Programs 1SRANC/-t

Agriculture Education

Kenny Brammell of East Carter is the New KVATA President. KVATA / KACTE / ACTE membership goal has been set for 220 membership for 06-07 (last year's number was 211) out of 250. Over 2000 Kentucky FFA members participated in the Kentucky State Fair. Up to 2000 Kentucky FFA members plan to attend the 79th National FFA Convention in Indianapolis.

Emphasis is continuing on Technical Writing in Ag Ed.

Another major goal is increasing the number of career majors in the Agriculture Education for 2007.

Business and Marketing

Business

- Revisions to the Business Education Curriculum will be ready for distribution by summer 2007
- Financial literacy modules written by Louise Jackson, Harrison County A TC are ready for distribution
- FBLA is preparing for fall conferences and plans are being developed for participation in the National Fall Leadership Conference November 17-18, 2006 in Milwaukee.

Marketing

- New Teacher Workshop was held September 15 & 16, 2006 in Louisville
- A Marketing Professional Workshop was conducted September 15 & 16 at the Galt house and Derby Museum for twenty teachers.

The workshop focused on:

- Revised Program of Studies
- Technical Writing
- Integration of technology in the curriculum •
- Updates on student organization DECA

Revised Program of Studies for Marketing is on KDE website

Family and Consumer Sciences

Family and Consumer Science teachers are currently involved in regional teachers meeting

FCCLA Leadership Camp

The 52nd Annual leadership conference was held in Hardinsburg, KY June 6_8th. The theme was *KY FCCLA Mission Possible*. There were 189 in attendance which represented 13 regions. The state officers trained regional officers for their specific duties. A disk that included a Regional Adviser handbook was presented to all advisers.

National Meeting

Nashville, Tennessee - More than 5,000 Family, Career and Community Leaders of America members, advisers, alumni and guests from across the country gathered in Nashville, TN. July 9-13 for the 2006 National Leadership Meeting. Kentucky had 150 members and advisers in attendance with 56 students competing in STAR Events. Kentucky had 46 gold metal winners, 10 silver medals and no bronze. Two chapters received national awards, Fleming County and Phillip Sharp Middle School.

SA VES/ STOP Training

This year KY FCCLA is piloting the national program *FCCLA Saves* which is a program that partners with the Consumer Federation of America. This is a national effort aimed at teaching and motivating students to save money through financial action and making a commitment that they will:

1. Spend less than they make and save the difference
2. Save the difference by making a plan as to where they will save
3. Make it automatic, get it out of their hand, direct deposit into their account or have parents deposit it.

Training was held August 25th in Lexington at Dunbar High School to 92 student members and advisers for train the trainer program.

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Health Science

Curriculum is being aligned to Core Content 4.1 and will be distributed and will be available on the website this fall. New locally operated programs have opened at Powell County High School, Bath County High School, and Waggener High School. Oldham County is now a locally operated program.

The National Health Science Curriculum Conference will be held October 26-28 in Oklahoma City, OK. Registration is available at www.nchste.org

The Nursing and Allied Health Education Task Force (NAHET) met on August 11th to provide training for regional meetings to address nursing and allied health education and workforce needs. For more information, and dates of regional meetings, contact Mary Kleber at KCTCS.

Pathway to Careers

- Five teachers participated in the New Teacher Workshop September 14 & 15th in Louisville
- Plans are being developed to develop curriculum materials for two Career and Technical Education Courses, *Career Choices* and *Leadership Dynamics*

Industrial Education

There are 28 districts and 40 schools with locally-operated industrial education programs. During this school year, all the schools will have a program assessment team visit or a technical assistance visit.

Skills USA continues to grow in the locally-operated schools.

Information Technology

The program of Studies for high school Information Technology programs is being revised for 06-07, in conjunction with the "Career Pathway's" initiative. KDE, OCTE, and KCTCS will work together in preparing a seamless secondary to post secondary sequence of courses for IT.

Technology

Project Lead the Way Counselors and Administrators Conference was held September 7, 2006 in Frankfort with 41 middle and high school counselors in attendance. Two administrators also participated in the workshop.

Presenters include Gail S. Parsons, Regional Director for Project Lead the Way. Lori Hicks, teacher, Anita Frederick, Counselor, and Jamie Bierly, Kentucky Transportation Cabinet. Website for the project is www.pltw.org

Professional Development Activities

New Teacher Academy Louisville, October 10-11, 2006

Teaching Learning Conference, March 8-9, 2007 Kentucky International Convention Center, Louisville

DECA Leadership Training - September 22 & 23 - Bardstown

Announcement

On Tuesday, September 26th, Mr. Kelly announced the recommendation of Diane Sharp as the new Branch Manager for Initiatives and Accountability in the Division of Career and Technical Education.

I KACTE Flower Fund Guidelines I

MEMBERSHIP SHALL BE MADE UP OF ALL KACTE BOARD MEMBERS WHO WISH TO PARTICIPATE BY CONTRIBUTING TO THE FLOWER FUND. MEMBERS WILL BE ASKED TO CONTRIBUTE WHEN NEEDED.

THE FOLLOWING AMOUNTS FROM THIS FUND WILL BE SPENT ON INDIVIDUAL PURCHASES FOR MEMBERS OF THE BOARD.

1. Death of a member, spouse, Child, parent or significant other: \$30-40 Flowers.
2. Hospitalization of a member: \$25-30 Flowers or Gift.
3. Death of other family member not mentioned above: Card
4. Hospitalization of spouse, child, parent, or significant other: Card

PLEASE BE REMINDED THAT IT IS THE RESPONSIBILITY OF EACH MEMBER TO PROVIDE ME WITH PERINENT INFORMATION, SUCH AS NAMES, ADDRESSES, ETC. AND I WILL BE HAPPY TO TAKE CARE OF THE PURCHASES.

PLEASE CONTACT: DONNALIE STRATTON
2113 CAPITAL PLAZA TOWER
500 MERO STREE
Frankfort, KY 40601
W. PHONE: (502) 564-3775
H. PHONE: (502) 227-7371

E-MAIL: DONNALIE.STRATTON@EDUCATION.KY.GOV

THANK YOU

KACTE Flower Fund

September 29, 2006

BALANCE ON HAND: \$54.87

~ "RECEIPTS: \$0.00

TOTAL INCOME: \$0.00

Expenditures: \$0.00

Cards: \$0.00

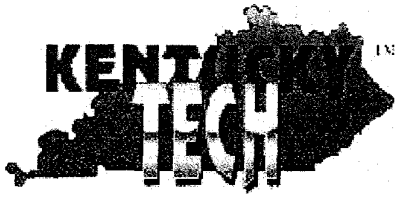
FLOWERS: \$85.28

Miscellaneous \$0.00

TOTAL **\$0.00**

EXPENDATURES: \$0.00

ENDING BALANCE: **-\$31.41**



SACS/CASI Accreditation Achieved

The Office of Career and Technical Education and its Kentucky Tech System of 55 area technology centers completed an intense three-day accreditation visit conducted from September 11-13 by the Southern Association of Colleges and Schools (SACS) - Council on Accreditation and School Improvement (CASI). On September 13, 2006, OCTE central office employees and Kentucky Tech principals and teachers heard SACS/CASI Associate Executive Director for Operations Mont Bush say, "The Quality Assurance Review (QAR) Team recommends, without reservation, to the SACS CASI Board of Directors that Kentucky Tech be awarded district accreditation as a quality school system."

According to Executive Director David Billingsley, "This is a historic for our system as well as SACS since we are the first state Career and Technical Education school system to receive SACS accreditation."

New Principals' Institute

New Area Technology Center principals met on September 20-22 at Rough River State Park for the New Principals' Institute. The three-day training session is designed to assist participants in understanding their roles as principals of state-operated area technology centers. Topics included Management and Supervision of the ATC, the Principal as Instructional Leader, School Funding and Recordkeeping, Legal Issues, Policies & Procedures, Safety, Community Partnerships and Professional Growth.

The new principals include:

James Carroll- Breckinridge Co.
ATC Brady Southwood - Bullitt Co.
A TC Eric Keeling - Butler Co. ATC
Alfredda Steams - Clinton Co. ATC
Patty Cummins - Corbin A TC
Ralph Halcomb - Knox Co. A
TC Dwight Lewis - Leslie Co.
A TC
Laura Arnold - Marion Co. A TC
Melanie Jamison- Mason Co.
ATC Lee Ann Wall- Monroe Co.
ATC John Sanders - Nelson Co.
A TC
Beth Hargis - Pulaski Co. ATC
Grayson Wells - Russellville
ATC

New Teacher Institute

The New Teacher Institute is designed specifically for those individuals new to the field of education. It is a collaborative effort among the faculties of the regional universities, OCTE staff, and KDE consultants to assist new teachers in gaining the knowledge and skills needed to be successful in the classroom. The next N.T.I. session will be held October 2-6, 2006. A twoday follow-up for previous NTI participants will be held November 16-17, 2006 at Lake Cumberland State Resort Park. The follow-up will consist of about 60 participants.

CTSO Conference

HOSA and SkillsUSA will hold their leadership conferences October 2-4,2006 at the Executive West Hotel in Louisville. The conference is designed with local chapter officers in mind. Approximately 335 members and advisors are registered to attend the two conferences.

Math in CTE

Kentucky Tech is pleased to participate in the Math-in-CTE Study being conducted by the National Research Center for Career and Technical Education. During the 2006-2007 school year ten automotive technology teachers and ten health sciences teachers will team up with math teachers to develop and deliver CTE lessons following the Math-in-CTE model to enhance the teaching of the existing mathematics within the occupational context. There will also be control groups in each of the program areas. It is believed that after one year of exposure to the mathenhanced lessons, the students in the experimental classrooms will perform significantly better on the TerraNova test.

In July 2006, the automotive, health sciences, and math teachers came together in Frankfort for five days of professional development to learn a pedagogy that was develop by the NRC. The teachers also developed lesson plans at this session. The teachers will come together again in October for two days to revise lesson plans and discuss strengths and growth areas.

