

# **KACTE Board of Directors' Agenda**

## **KCTCS Systems Office**

### **Versailles, Kentucky**

#### **Tuesday, November 27, 2007**

**6 p.m.**

**Call to Order/Welcome**, Cherie Mingus, Central Hardin High School, President

**Roll Call**, Janel Doyle, Bowling Green Technical College, Secretary

**Approval of Agenda**

**Approval of Minutes**

Board of Director's Meeting of Sept. 13, 2007

**Introductions of Board Members and Guests**

**President's Remarks**, Cherie Mingus

**President-Elect's Remarks**, Ahmed Sabie, Ph.D., Office of Career and Technical Education

### ***Action Agenda***

Awards Committee – Revised Award Nomination Forms and Procedure  
Led by Sheree Koppel, Ph.D., Awards Committee Chair,  
Louisville Technical Institute

Legislative Liaison – Discussion of 2008 Advocacy Agenda  
Led by Jim Edwards, Office of Career and Technical Education

ACTE Bylaw Amendments – Discussion of KACTE's Position on Amendment Proposal  
Led by Mike Stone, Executive Director

Membership Committee – Discussion of 2007-2008 Recruitment Efforts  
Led by Rita Davis, Ph.D., Membership Committee Chair, Eastern Kentucky University

### ***Consent Agenda***

**Treasurer's Report**, Valerie Wolfe, Madisonville Community and Technical College

**ACTE Region II Report**, Sarah Raikes, Washington County High School,  
ACTE Region II Representative

**Executive Director's Report**, Mike Stone

**Assistant Executive Director's Report**, Kris Stone

**Service Area Vice-Presidents' Reports**

Administration,  
Agriculture, LeeAnn Daugherty, Butler County High School  
Business, Rita Davis, Ph.D., Eastern Kentucky University  
Family and Consumer Science, Marilyn Bailey, Barren County High School  
Guidance, Johnetta Grant, Eastside Technical Center  
Health, Mary Kleber, Kentucky Community and Technical College System  
Marketing, Mark Gibson, Glasgow High School  
New and Related,  
Special Needs, Mark Sims, Harrison County Area Technology Center  
Teacher Educator, Doris Sikora, Ph.D., Western Kentucky University  
Trade and Industry, Wayne King, Office of Career and Technical Education  
Technology Education,

**Committee Reports**

Annual Conference, Ahmed Sabie, Ph.D.  
Carl D. Perkins Assistantship, Elaine Terry, Madisonville Community College  
Resolutions, Donnalie Stratton, Division of Career and Technical Education  
Auditing, Valerie Wolfe  
Program of Work/Strategic Plan  
    2007-2008, Cherie Mingus  
    2008-2009, Ahmed Sabie, Ph.D.  
Handbook, Janel Doyle  
History, Donnalie Stratton  
ACTE Convention Planning, KACTE Officers  
Nominations, Larry Helphinstine, Ph.D., Department for Career and Technical Education  
    Immediate Past-President  
Website, Kris Stone (production), Mike Stone (editing)  
Flower Fund, Donnalie Stratton

**Reports of Liaison Representatives**

Donnalie Stratton, Division of Secondary Career and Technical Education  
Michael Kindred, Office of Career and Technical Education  
Carolyn Carter, Ph.D., Kentucky Community and Technical College System

**Old Business**

**New Business**

**Announcement of Next Meeting**

Monday, January 14, 2008, Central Hardin High School  
**NOTE:** Written Board Reports will be due January 2, 2008

8 p.m. (target)

**Adjournment**

## **President Mingus' Goals**

On her installation, KACTE President Cherie Mingus outlined the goals for the 2007-2008 association year.

**“Goal One: Membership Growth** – ACTE is the ONLY professional association representing ALL of Career and Technical Education and is fighting to keep Perkins money for your programs. We need to demonstrate a commitment to ACTE and CTE programs. The best way to do this is by increasing our membership in KACTE. If every current member is able to recruit one new person to join, think of the influence we would have on both the Kentucky General Assembly and the U.S. Congress. There is strength in numbers!

**“Goal Two: Public Policy** – We need to continue AND increase our dialogues with legislators and other policymakers, beginning on the local level with our city and county official and continuing those efforts with our state and national legislators. Again, we can do this by increasing our membership and taking an active role in KACTE.

**“Goal Three: Enhance the Public Perception of Career and Technical Education** – We have to ‘toot our own horn.’ Publicize your students’ success stories at your local school boards, in your local newspapers and on your local radio stations. Then send a copy of those success stories to your legislators. Let them know how Perkins money is being spent and that you believe Career and Technical Education programs are preparing students for high-demand, high-wage and high-skill occupations.

## **KACTE Adopted Resolutions**

### **Resolution 1**

#### **Assisting Members in Meeting Accountability Standards**

**WHEREAS**, The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires that state and local education agencies assess the effectiveness of activities in achieving statewide progress in career and technical education; and

**WHEREAS**, the alignment of career and technical education curriculum with academic standards is encouraged as a means of achieving student success on the Commonwealth Accountability Testing System (CATS); and

**WHEREAS**, business and industry forums have revealed the need for schools to develop challenging academic and technical standards that assist students in the preparation of high skill, high wage, or high demand occupations;

**THEREFORE, BE IT RESOLVED** that the Kentucky Association for Career and Technical Education utilize information from the follow-up study of career and technical education students to determine how their transition to high skill, high wage, or high demand occupations could have been made more easily; and

**BE IT FURTHER RESOLVED** that KACTE, using printed and electronic publications, distribute to its membership the data of the follow-up study to be used in the revision of curriculum, development of new programs, and reporting of accountability measures.

**Resolution 2**  
**Guidance and Counseling: Connecting with Career and Technical Education**

**WHEREAS**, counseling and career and technical education have commonalities which are to support the academic, career and personal/social development of students. Another connection between counseling and career and technical education is that both programs help in preparing students for success in postsecondary education and their chosen careers; and

**WHEREAS**, there is a need for counselors and other school personnel to understand the relationship academic concepts of reading, mathematics, science and the soft skills have in the curriculum for career and technical education; and

**WHEREAS**, anecdotal data indicates that students who have an academic and career focus, have opportunities for career exploration, have access to labor market information, and are actively involved in career planning and declare a major have higher graduation rates than non-concentrators; and

**WHEREAS**, since one in six workers will change jobs in any given year, the Individual Learning Plan is a tool counselors can use to assist students and parents on a continuous basis in the career planning and advising process. This process entails three major phases consisting of career awareness, exploration, and career preparation; and

**WHEREAS**, the Perkins Act of 2006 provides opportunities for funds to be used for guidance and counseling which includes linkages to future education and training opportunities for students and parents;

**THEREFORE, BE IT RESOLVED** that the Kentucky Association for Career and Technical Education explore opportunities for collaborating with the Kentucky School Counselor's Association and the Kentucky Counseling Association in providing professional development relating to career counseling, future economic trends and job opportunities in Kentucky; and

**BE IT FURTHER RESOLVED** that the Kentucky Association of Career and Technical Education through its legislative agenda for FY2008 include a request for funds to support the employment of guidance personnel to provide supportive services to students enrolled in Career and Technical Education programs in Kentucky; and

**BE IT FURTHER RESOLVED** that KACTE develop a position paper for the FY2008 legislative committee's use which delineates the connections between CTE and counseling and the role both programs have in preparing students for postsecondary education and future career fields.

**Resolution 3**  
**Image Building – Understanding Career and Technical Education Programs**

**WHEREAS**, Business and industry representatives have indicated that prospective employees of high demand, high wage, and high skill occupations require technical training; and

**WHEREAS**, career and technical education programs have the potential to prepare students for these high demand, high wage and high skill occupations; and

**WHEREAS**, there is a need to improve the understanding of career and technical education programs and services and the need for articulation and collaboration at the secondary and postsecondary levels; and

**WHEREAS**, current legislation requires the integration of academics and work-based learning opportunities in all career and technical education programs; and

**WHEREAS**, career and technical education teachers need examples of programs that integrate academics, have developed articulation agreements between secondary and postsecondary levels, and provide work-based learning opportunities;

**THEREFORE, BE IT RESOLVED** that the Kentucky Association for Career and Technical Education (KACTE) develop virtual tours of model career and technical education programs on its web site; and

**BE IT FURTHER RESOLVED** that KACTE partner with KET, Electric Cooperatives, and other service agencies to provide public service announcements about the benefits of career and technical education.

# KACTE Awards Report

FROM: Sheree P. Koppel

KACTE BOARD POSITION: Awards Chairperson

SUBJECT: Suggested new application process

DATE: November 5, 2007

PERIOD COVERED IN REPORT: September - November

## **Facts, Findings, Key Information:**

The existing formats for completing application for any one of the number of awards presented at KACTE and sent to represent us at ACTE are lengthy and hard for a busy person to complete. The time frame seems counterproductive to me; over recent years we have had very few applications submitted and the quality of submissions sometimes suffers, as well. In order to determine if the difficulty of submitting a complete application reduces the number of quality people who submit nomination for an award, I propose we streamline the initial application process.

The goal of the committee is to increase the number of applications for all awards and to select the most deserving people from our state to receive them.

## **Recommendations:**

Please review the attached form. Look for critical information we need to capture but that the form fails to address.

The plan would be to continue to put the entire information sent by ACTE on line for all to see and read. Send the simple application to all members and refer them to the website for details. Take all short form applications until April 15, 2008. Select from the essays two top nominees for each award and give them until May 25 to submit the full application. Honorees would be selected from the two candidates from each category.

## **Events, Upcoming Items, Special Events:**

The award descriptions should be on line by December 1, 2007. I would like to post the short form application at the same time.

Deadline for short form submission will be April 15, 2008.

Deadline for submitting the full application, if selected to do so by the awards committee, will be May 25, 2008.

By June 15, we will be able to post the winners.

I need feedback on the format and the proposed schedule and timeline. Thanks!

KACTE AWARDS NOMINATION  
SHORT FORM

If you are a candidate for any of the awards presented by KACTE each year at our summer meeting, please take note. Beginning with the 2008 awards, we want to follow a revised process:

1. Go to [kacteonline.org](http://kacteonline.org) after December 1 to review all the awards and the requirements for each.
2. Determine if you have an interest in nominating yourself or another person for any of the awards.
3. Complete the nomination short form, appearing both on the website and sent to each member along with our awards flyer.
4. Return the short nomination form to

Dr. Sheree P. Koppel, Academic Dean  
KACTE Awards Chairperson  
Louisville Technical College  
3901 Atkinson Square Drive  
Louisville, Kentucky 40218

5. KACTE will contact you if you are an award winner or finalist by the middle of April, 2008.
6. Complete a full application packet if you are selected to do so by May 25, 2008.
7. Attend KACTE's summer meeting to receive your award. We hope that this process will encourage you to nominate yourself and others for awards and recognition you deserve.



KACTE AWARDS APPLICATION (SHORT FORM)

KACTE member since \_\_\_\_\_

\_\_\_ I understand that if I am selected to receive an award, I will be required to submit all necessary components of a full application as outlined on the website, by May 25, 2008.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Submit this application by **April 15** to:

Dr. Sheree P. Koppel, Academic Dean  
KACTE AWARDS Chairperson  
Louisville Technical Institute  
3901 Atkinson Square Drive  
Louisville, Kentucky 20218

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# KACTE Legislative Liaison Report

FROM: Jim Edwards

KACTE BOARD POSITION: Legislative Liaison

SUBJECT:

DATE:

PERIOD COVERED IN REPORT:

## Facts, Findings, Key Information:

### Prefiled Bills as of November 9, 2007

#### Education, Elementary and Secondary

Caffeine-stoked energy drinks, in schools, prohibition - [BR95](#)

CATS, testing window designated - [BR140](#)

Certified and equivalent employees, salary increases for - [BR255](#)

Cost of textbooks, LRC study directed - [BR23](#)

Courses of study, academic track and career and technical track - [BR280](#)

KEES scholarship, increase award amounts of - [BR22](#)

Kentucky 21st Century Scholars Program, establishment of - [BR203](#)

Parent education program, development and implementation of - [BR100](#)

Physical

- activity for children, requirement of - [BR9](#)
- activity, requirement for children - [BR4](#)

Postsecondary student financial aid awards, increase - [BR50](#)

Primary program, minimum school age for entry into - [BR404](#)

School calendar, input from stakeholders prior to approval of - [BR261](#)

Speech and language pathologist and audiologists, licensure requirements for - [BR215](#)

Student

- harassment, intimidation, or bullying, protection from - [BR336](#)
- harassment, intimidation, or bullying, reporting of incidents - [BR336](#)

Students with disabilities, study of sports programs for - [BR297](#)

Study of the Holocaust, include in public school curriculum - [BR302](#)

Support education excellence in Kentucky fund, provide for use of - [BR91](#)

Testing date, no earlier than first week of May - [BR280](#)

Writing portfolio, remove from elementary school CATS assessment - [BR99](#)

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## Education, Finance

Cost of textbooks, LRC study directed - [BR23](#)

Hold harmless districts, state fund allocations for state mandated salary increases for - [BR91](#)

KEES scholarship, increase award amounts of - [BR22](#)

Need-based grant program, creation - [BR322](#)

Postsecondary

- Education Trust Fund and Covenant Award, creation of - [BR82](#)
- student financial aid awards, increase - [BR50](#)

Support education excellence in Kentucky excess funds, distribution of - [BR91](#)

Tuition, limiting amount of increase - [BR19](#)

## Education, Higher

Cost of textbooks, LRC study directed - [BR23](#)

Equine industry program, increased funding, purposes earmarked - [BR134](#)

KEES scholarship, increase award amounts of - [BR22](#)

Kentucky 21st Century Scholars Program, establishment of - [BR203](#)

Need-based grant program, creation - [BR322](#)

Postsecondary

- Education Trust Fund and Covenant Award, creation of - [BR82](#)
- student financial aid awards, increase - [BR50](#)

Students with disabilities, study of sports programs for - [BR297](#)

Tuition, limiting amount of increase - [BR19](#)

University of Louisville equine industry program, funding increased - [BR134](#)

## Universities and Colleges

KEES scholarship, increase award amounts of - [BR22](#)

Kentucky 21st Century Scholars Program, establishment of - [BR203](#)

Need-based grant program, creation - [BR322](#)

Postsecondary

- Education Trust Fund and Covenant Award, creation of - [BR82](#)
- student financial aid awards, increase - [BR50](#)

Tuition, limiting amount of increase - [BR19](#)

## Retirement and Pensions

CERS, high-three final compensation window extension - [BR381](#)

KERS, high-three final compensation and 2.2 percent benefit factor window extension - [BR381](#)

Teachers, medical insurance fund - [BR334](#)

### **Questions posed for the consideration of the General Assembly in Issues Confronting the 2008 Kentucky General Assembly (LRC):**

#### **Education**

**Should the General Assembly enhance postsecondary education programs to allow better access and to increase affordability for nontraditional students?** (As a method of meeting the goal of doubling the number of college educated citizens by 2020 and alleviating the shortage of workers that may result from retirements)

**Should the General Assembly create programs to improve adolescent and adult literacy levels?**

**Should the General Assembly make changes in the current administrative procedures, processes, and financing of the construction and renovation of elementary and secondary school facilities?**

**Should the General Assembly adopt policies to improve the curriculum and instruction in science, technology, engineering, and mathematics (STEM), and to increase the number of students enrolled in these disciplines?**

#### **Licensing and Occupations**

**Should the General Assembly modify the current licensure or education requirements for anesthesiologist assistants?** (Is the requirement that AAs graduate from both an AA program and a 4-year physician assistant program unnecessarily stringent in a state experiencing a shortage of these health care providers?)

#### **State Government**

**Should the General Assembly extend the retirement window for state and county employees?**

#### **Events, Upcoming Items, Special Events:**

General Assembly convenes January 8<sup>th</sup>.

# **ACTE Bylaw Amendment Discussion**

Please see Executive Director's Report for frequently asked questions on proposed ACTE bylaw amendments.

# Membership Committee Report

Rita Davis, Ph.D., Chair

I have nothing to report from the Membership Committee. I did approach KBEA about doing as Ag does and include KACTE membership along with KBEA membership. The response wasn't very good because they felt this would affect KBEA membership. I really don't have any good ideas about how to increase membership. I wish you all would discuss it at the Board meeting and give the other committee members more input.

The following is an e-mail recap by Mike Stone of the membership discussion conducted at the Sept. 13 KACTE Board meeting, which may help provide background for the discussion.

## To 2007-2008 KACTE Board:

I hope this will be helpful to President Mingus, Membership Committee Chair Davis, the members of the Membership Committee (all the Service Area Vice Presidents) and the full KACTE Board. The following summarizes my notes of the membership discussion at the KACTE Board Meeting in Elizabethtown Sept. 13, 2007.

Increasing membership and explaining the value of KACTE membership in support of CTE and CTE educators is President Mingus' first goal for the 2007-2008 association year. President Mingus named Dr. Rita Davis, Business Education Service Area Vice President, as 2007-2008 Membership Committee chair. All 2007-2008 Service Area Vice Presidents comprise the Membership Committee (per KACTE Bylaws).

Following an active discussion of membership and possible recruitment strategies, the following items will be part of the 2007-2008 Membership Recruitment plan. (**NOTE: Some items still require research, development and decision by the Membership Committee and/or the KACTE Board and Officers.**) The discussion indicated **the membership recruitment effort needs to be fully implemented during Fall 2007** because after Jan. 1 schools and teachers are focused too heavily on CTSO contests, accountability testing, and pointed students toward the end of school and graduation. (**STAFF NOTE: Student Organization Leadership Day, 2008 Summer Program logistics and General Assembly advocacy will impact the ability to assist in membership recruitment efforts after Jan. 1.**)

1. KACTE needs to show why CTE educators need to belong and the benefits of membership. Executive Director Stone distributed a flyer (attached) that summarizes these items under three themes: leadership, value and appreciation. A membership application can be copied on the back of the flyer. These items will be posted on the website and can be downloaded and printed locally. In addition, KACTE has almost 2,000 copies of the new, joint ACTE/KACTE brochure available. More can be requested at no charge from ACTE. **The Committee needs to examine the need for additional informational material, and if needed, work with staff to create flyer, brochure, etc.** The Committee also needs to **determine distribution methods.** Consensus focused on refining an e-mail distribution network that was started in 2006-2007 by Dr. Doris Sikora and then-President Helphinstine.

2. **The KACTE 100 Percent Challenge** will be continued. All schools (ATCs, locally operated centers, or schools with a CTE department) or districts operating their CTE programs as a department, are eligible. Each school or district achieving 100 percent of its CTE professionals as KACTE members will be recognized with a plaque and one complimentary registration to the Summer Program (to be assigned by the school or district). The school also is eligible to submit an application for national ACTE Achieve 100 recognition. All members from 100 percent schools/districts will be eligible for one person to be randomly selected to receive complimentary registration and three nights lodging at the 2008 ACTE Convention Charlotte, NC. Awards will be made at the 2008 Summer Program.

3. The decision whether to continue **the KACTE Professional Association Challenge** was not finalized. Stone noted the Professional Association Challenge was ineffective last year. Of the seven professional associations, only one submitted the requested information, and as a result it won both the Total Membership Challenge and the Highest Percentage of KACTE Members Challenge. First prize was \$200 for each segment of the contest. Second prize, which was not presented due to lack of response, was \$100 for each segment.

## Membership Committee Report – 2

4. Regardless of whether to continue the KACTE Professional Association Challenge, **the Membership Committee will approach professional associations about promoting and collecting "unified" dues** in which the member pays one time for all professional dues. The current model is the Kentucky Vocational Agriculture Teachers Association. It was pointed out some associations cannot implement such a procedure. It must be a voluntary request. The benefit to the professional associations is a larger financial share in the Summer Program exhibit revenue, a stronger advocacy voice before the Kentucky General Assembly and the U.S. Congress, and access to all ACTE/KACTE member benefits.
5. University-based teacher educators will be specifically targeted for membership. **The Committee will develop the tool (letter?) and method for this outreach.** President-elect Ahmed Sabie pointed out the Teacher Educators can be instrumental in providing information to pre-service teachers about the importance of professional associations and the value of KACTE. Sikora added Teacher Educators can benefit from the general information available from ACTE and KACTE.
6. KACTE will continue to present membership information to attendees at the New Teacher Institute organized by the Office of Career and Technical Education. Additional outreach opportunities to target new teachers will be explored.
7. Staff was authorized to purchase a table-top display, which can be used to promote KACTE and recruit members at CTSO state contests, professional association meetings, the Summer Program and other outreach opportunities. **The Committee needs to provide ideas for the elements that should be included on the display.**
8. **NEW MEMBER INCENTIVE** -- A 25 percent (\$25) discount off the first year membership fee (\$100) for any first-time KACTE member (defined as never previously a KACTE member) will be offered through the 2008 Summer Program. **Staff will develop a tracking method.**
9. **RECRUITER'S INCENTIVE** -- An award of cash or a cash equivalent (membership discount) will be developed for those KACTE members who successfully recruit new members. **The Committee must determine the incentive and how it will be awarded. Staff will adjust the membership application to include space for recruiters to add their names and develop a tracking method.** Awards will be made at the 2008 Summer Program.
10. An effective Membership Network will be needed to fully implement the 2007-2008 Membership Recruitment Campaign. Last year, Sikora began an e-mail distribution network. Ideally, the network will include one key contact in each school/district who will be responsible for distribution of materials. KACTE staff needs to continue its progress with being able to e-mail each member. (In this, the key is having accurate e-mail addresses. This information can be shared with ACTE to assist in providing this service and in ensuring existing and new members receive full benefits from ACTE, such as the updated *Career Tech Update* and other features.) Staff can e-mail all attendees at the Summer Program with follow-up information.

Please advise whether there are changes needed to the above or whether additional information should be included.

As noted at the meeting, KACTE's membership now ranks 12th among all state associations affiliated with ACTE. An additional 55 members would have placed KACTE in the top 10. KACTE has received incentive checks each of the last two years for an absolute increase in membership. Student Organization Leadership Day, the Summer Program, and legislative advocacy provide three visible programs through which KACTE demonstrates relevance to the CTE system and CTE educators. There is a foundation for a successful membership year. The challenge is for the Membership Committee to meet the challenge and achieve success. Staff is ready to support the Committee's leadership in this area.

-mike

# KACTE

2007-2008 Administrative Year Budget  
Adopted April 27, 2007

## Income

Category	07-06 thru 06-07	07-08 Adopted	07-07 thru 11-07
Dues (600 members; 550@100, 50@46)	\$ 53,017.08	\$ 57,300 <sup>1</sup>	\$ 38,415.41
Conference Exhibit	\$ 16,304.76	\$ 17,500	\$ 20,230.98
KDE Professional Development Regis. <sup>4</sup>	\$ 2,175.00	\$ 0	\$ 0
SOLD registrations, sponsorships	\$ 8,701.00	\$ 8,500	\$ 0
Transfer from Conference Account	\$ 36,430.00	\$ 32,500	\$ 10,166.68
Miscellaneous (interest, fees, etc.)	\$ 4,053.54	\$ 1,000	\$ 150.00
<b>TOTAL</b>	<b>\$120,681.38</b>	<b>\$116,800</b>	<b>\$ 68,963.07</b>

## Expenses

Category			
<b>Administration</b>			
ACTE	\$ 32,639.00	\$ 34,500	\$ 21,527.00
Executive Director's Contract	\$ 18,000.00	\$ 19,200	\$ 6,400.00
Assistant Executive Director	\$ 33,980.00	\$ 30,500	\$ 10,166.68
Executive Director's Travel	\$ 5,010.57	\$ 6,000	\$ 3,035.22
Executive Director's Recruitment <sup>2</sup>	\$ 0	\$ 0	\$ 0
<b>Subtotal</b>	<b>\$ 89,629.57</b>	<b>\$ 90,200</b>	<b>\$ 41,128.90</b>
<b>Overhead</b>			
Telephone	\$ 543.15	\$ 600	\$ 200.00
Supplies	\$ 2,428.64	\$ 1,500	\$ 248.10
Postage	\$ 1,031.48	\$ 1,200	\$ 84.14
Bonding	\$ 180.84	\$ 200	\$ 180.84
Audit	\$ 2,200.00	\$ 2,500 <sup>6</sup>	\$ 0
ACTE Region 2 Conference Sponsorship	\$ 250.00	\$ 250	\$ 250.00
Miscellaneous	\$ 649.92	\$ 1,000	\$ 539.50
<b>Subtotal</b>	<b>\$ 7,281.03</b>	<b>\$ 7,250</b>	<b>\$ 1,502.58</b>
<b>Officer Travel/ACTE Meeting Expenses</b>			
ACTE Convention (Las Vegas)	\$ 2,015.55		\$ 305.00
Region 2 Rep Travel (Las Vegas)	\$ 618.42		\$ 667.00
Region 2 Conference (Bahamas)	\$ 1,553.42		\$ 667.00
ACTE Nat'l. Pol. Seminar (D.C.)	\$ 635.00		\$ 0
<b>Subtotal</b>	<b>\$ 4,822.39</b>	<b>\$ 6,000<sup>5</sup></b>	<b>\$ 1,639.00</b>
<b>Member Services</b>			
Carl Perkins Assistantship	\$ 250.00	\$ 1,000	\$ 500.00
Website	\$ 319.40	\$ 300	\$ 124.75
Legislative Advocacy <sup>3</sup>	\$ 0	\$ 750	\$ 0
SOLD expenses	\$ 7,724.48	\$ 8,000	\$ 0
Membership Promotion/Advertising <sup>3</sup>	\$ 2,734.48	\$ 1,500	\$ 125.00
Annual Conference (Awards)	\$ 0	\$ 500	\$ 0
KDE Professional Development Programs <sup>4</sup>	\$ 3,328.85	\$ 0	\$ 0
Marketing Initiatives	---	\$ 1,000	\$ 0
<b>Subtotal</b>	<b>\$14,357.61</b>	<b>\$13,050</b>	<b>\$ 749.75</b>
<b>Contingency<sup>3</sup></b>	<b>\$ 279.47</b>	<b>\$ 300</b>	<b>\$ 100.00</b>
<b>GRAND TOTAL</b>	<b>\$116,090.60</b>	<b>\$116,800</b>	<b>\$ 45,120.23</b>

<sup>1</sup>Includes ACTE \$60 dues, to be collected by KACTE and forwarded to ACTE.

<sup>2</sup>Only payable if incentive reached, which calls for 800 membership threshold.

<sup>3</sup>At discretion of Board

<sup>4</sup>Includes contract with Department of Education for registration/expenses for PD Workshops.

<sup>5</sup>Officer travel is divided by number of applicable trips; with each traveler receiving equal payment per trip. Precedent provides support for all officers and ACTE Region 2 Rep. to ACTE Convention; President, President-Elect, Secretary, Treasurer and ACTE Region 2 Rep. to Region 2 Conference, and President, President-Elect and ACTE Region 2 Rep to NPS.

<sup>6</sup>Amount will be transferred from the Summer Program.

# ACTE Region II Report

**FROM:** Sarah Raikes

**KACTE BOARD POSITION:** Region II Representative

**SUBJECT:** Region II

**DATE:** Tuesday, November 27, 2007

**PERIOD COVERED IN REPORT:** September 14 – November 27, 2007

## **Facts, Findings, Key Information:**

10 individuals from Kentucky attended the Region II Conference in the Bahamas. KACTE members, Ellie Pribble and Brent Askins presented a workshop entitled “Are you a teacher who C.A.R.E.S.”

Cherie Mingus, Leslie Watkins and Sarah Raikes attended a courtesy call at the US Embassy with Dr. Brent Hardt, Chargé de Affairs.

We brought handcrafted items from Berea, Kentucky for the silent and not so silent auction. About \$75 was raised from our items. The items have been shipped to the winners.

It was a very informative meeting and awesome opportunity for networking.

## **Recommendations:**

## **Events, Upcoming Items, Special Events:**

ACTE Convention is Las Vegas, Nevada, December 13-15, 2007

National Policy Seminar, Washington, DC, March 10-12, 2008

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Sarah Raikes

*Signature*

**TO:** KACTE Board

**FROM:** Mike Stone

**SUBJECT:** ***Executive Director's Report***  
For the period Sept. 14-Nov. 27, 2007

**DATE:** Nov. 27, 2007

**ACTE PAPERWORK** requirements were filed timely for Assembly of Delegate credentials and Quality Association Standards. KACTE received a letter the week of Nov. 12 confirming it again will be recognized as meeting Quality Association Standards.

At the 2007 ACTE Convention, bylaw amendments will be proposed regarding dues-setting authority – should it specifically be a responsibility of the ACTE Board. Attached is a document provided by ACTE on frequently asked questions about this proposal. In the past, the KACTE Board has reviewed the issues and provided guidance how the official delegates should vote.

Kris and I attended the ACTE Region 2 Conference in the Bahamas Oct. 9-14. It was a truly international experience. Potential Summer Program presenters were identified. Kris is continuing her consulting efforts with ACTE on its development of a customized membership database process. I planned the ACTE-National Executive Directors Association meeting at the ACTE Convention, and I also restarted the process of gathering information for the ACTE-State Association Statement of Understanding Task Force.

**THANKS TO QUICK** input from KACTE Board members, I was able to send to the gubernatorial candidates a timely request for a response to a questionnaire on career and technical education. The responses were posed on the KACTE website Oct. 1. I hope each of you had the opportunity to review the responses, and I hope you also were able to circulate them among colleagues. This was a clear example of KACTE's independent advocacy ability.

In addition to the Candidate Questionnaire, an *Issues Update* was posted on Oct. 30 and faxes were sent to Kentucky's senators on Oct. 30 requesting consideration of a higher appropriation for career and technical education (copy attached). I also wrote Rep. Geoff Davis thanking him for joining the Congressional CTE Caucus. Kentucky now has four members of the Caucus: Davis, Yarmuth, Rogers and Chandler. A goal is to achieve 100 percent membership from the Kentucky delegation. Congress did not override the President's veto of the appropriation bill, but KACTE members did contact Rep. Ed Whitfield urging him to vote for the appropriation bill, and he did.

I attended the Kentucky Long-Term Policy Research Commission conference in Lexington Nov. 13. It focused on education – although there was little information about CTE. I am writing an *Issues Update* to summarize key points, which might be helpful in planning KACTE's advocacy strategy for the 2008 General Assembly session. This is a budget session in which public school funding decisions will be made for the next two years. It is vital Kentucky's legislators hear from all CTE professional, but especially KACTE members.

## Executive Director's Report – 2

**STUDENT ORGANIZATIONS** occupied a significant amount of time since the last meeting. The necessary paperwork was completed with Frankfort High School to confirm Feb. 12, 2008, as Student Organization Leadership Day. The CTSO State Advisers approved the State Officer Legislative Leadership Training on the evening of Feb. 11, 2008. I will help secure appointments for the state officers to visit with House and Senate leadership and committee chairs on the morning of Feb. 12. I spoke with Sen. Vernie McGaha and Rep. Derrick Graham about participating again in SOLD on Feb. 12. Both agreed, pending release of the 2008 General Assembly committee meeting schedule.

I met with the CTSO State Advisers on Oct. 15 and Nov. 26. I have completed the latest issue of *Preparing to Lead*, the CTSO state newsletter. It will be distributed statewide and to the General Assembly. I also will be working with the CTSO State Advisers to plan an appropriate student awareness activity during Entrepreneurial Education Week, which occurs at the end of Career and Technical Education Month (February).

**KRIS COVERS SUMMER PROGRAM** activities in her report. We did meet with Rodney Kelly on Sept. 26 and John Marks and others from the Office of Career and Technical Education on Oct. 3. We facilitated the Planning Committee meeting on Oct. 25. I wrote the summary report of that meeting, and we have continued to follow up on additional items.

**MEMBERSHIP CONTINUES** a slow increase, but there has been no coordinated or consolidated membership recruitment effort since the Summer Program. The Membership Committee Report contains a status update and includes a memo I wrote after the Sept. 13 Board meeting summarizing the outcome of the Action Agenda discussion.

I did speak at the Nov. 15-16 New Teachers' Institute at Lake Cumberland and came back with one new member. I drafted an outline for a speech I titled *You Are ACEs!* It highlights the three KACTE programs of Advocacy, Communication and Education. I have attached a copy of the outline for possible Board member use.

**OUTREACH THROUGH *Techniques Magazine*** is an on-going effort. I provided edit suggestions to an article on Kentucky's Performance Standards being written by Myra Wilson, Wayne King and Larry Helphinstine. I also am writing an article on the Advanced Manufacturing Center in Georgetown. I toured the center and interviewed Alan Robertson on Sept. 25.

**AS WE NEAR** the end of another successful year for KACTE, I note the many challenges ahead to maintain progress. I look forward to working with the KACTE Board and others on SOLD, the Summer Program, Advocacy efforts and Membership. Please advise how we can best work together to achieve success.

## ACTE PROPOSED BYLAWS AMENDMENTS

### *Frequently Asked Questions*

*The Bylaws of ACTE define and direct the organizational structure and governance of the Association and describe the relationships, rights and obligations of members, directors, officers and staff. Amendments to the Bylaws may be proposed by ACTE Divisions, Regions, state associations, Board of Directors or the Bylaws Committee. All proposed amendments are reviewed by ACTE Legal Counsel and the Bylaws Committee.*

#### 2007 Proposed Bylaws Amendments

**Question:** The proposed amendments delegate the authority to set dues to the Board of Directors. Who currently has this authority?

**Answer:** The Bylaws are silent on dues authority. Normally when the Bylaws do not address an issue and State Corporate Code (ACTE is incorporated in the State of Indiana) is silent, the authority rests with the Board of Directors. Currently, ACTE is in a position where its bylaws do not say who has dues-setting authority, but instead state the dues amounts. Because these amounts are in the bylaws, it has always been assumed that the authority rests with the body that amends the Bylaws-the Assembly of Delegates.

**Question:** Why should the Board of Directors have the responsibility for setting dues?

**Answer:** There are several reasons for the Board having this responsibility: 1) the Bylaws specifically give the Board the “authority and responsibility for the supervision, control and direction of the Association;” 2) the Board has a legal fiduciary responsibility to manage the resources of the Association and 3) the Board is the only body within the Association that is directly elected by the membership. Without this change in authority, the Board is always in conflict with the Bylaws, in conflict with general legal practice and precedent and unable to follow through on fulfilling its obligations to the entire membership.

**Question:** How do other education associations handle the dues authority questions?

**Answer:** In a survey of 21 education associations, 18 delegate the authority to set dues to their Board of Directors.

**Question:** Shouldn't the responsibility for dues be with the members?

**Answer:** The ACTE members have entrusted in the Board of Directors the responsibility to manage the Association, including its finances. Since the Board of Directors is the only body openly elected by the membership, it acts on behalf of the members.

**Question:** Does this amendment mean that the ACTE dues will be increased?

**Answer:** No. While there has not been a dues increase for ACTE members since 2001, the Board of Directors has taken extra steps to assure members that this amendment is not related to an impending dues increase. The proposed amendment specifically states that no action on dues can be considered until 2010.

**Executive Director's Report – 4**

October 9, 2007

The Honorable Mitch McConnell  
Minority Leader  
United States Senate

Dear Senator McConnell:

On behalf of the more than 600 members of the Kentucky Association for Career and Technical Education (KACTE) and the approximately 5,000 educators in Kentucky's system of Career and Technical Education, I am writing to urge your support of adequate appropriations for Carl Perkins Act programs. This model federalism program sets the broad national goals and provides financial incentives for innovation, improvement and professional development while charging states with the actual implementation of Career and Technical Education that meets state and local needs. KACTE very much appreciates your previous votes in support of Perkins Act reauthorization and adequate funding.

As these programs are increasing the academic content integrated into experiential learning, which is reflected in more programs being approved for dual credit and improving accountability scores, it is necessary to maintain the commitment. With approximately two-thirds of all jobs being filled by graduates of Career and Technical Education, and only about 20 percent of all graduating high school seniors currently earning a baccalaureate degree within five years of graduation, Career and Technical Education programs implemented through the Perkins Act are vital for the United States' economic security.

KACTE asks for your support to pass the Labor-Health and Human Services-Education appropriation bill. Further, when the legislation goes to Conference Committee, we ask the Senate to accept the additional \$25 million proposed by the House of Representatives (on a motion by Rep. John Peterson) for Perkins Act programs. These actions will contribute significantly to enhancing Career and Technical Education in Kentucky and across the United States.

Thank you for your consideration of this request. Please advise whether KACTE can provide further information or assistance.

Sincerely,  
*Michael R. Stone*  
Michael R. Stone  
Executive Director

## 2007-2008 KACTE Membership Presentation

# *You are ACEs!*

Presented by Michael R. Stone, Executive Director  
Kentucky Association for Career and Technical Education (KACTE)  
502-223-1823  
[kmstone@mis.net](mailto:kmstone@mis.net)  
[www.kacteonline.org](http://www.kacteonline.org)

- I. Opening
  - A. Congratulations on being a leader – CTE teachers are critical
    - 1. 98 percent of all high school students take at least one CTE course
    - 2. Two-thirds of all jobs are filled by graduates of CTE programs
  - B. The new image of CTE
    - 1. Cite *Career Tech Update*
    - 2. Positive, far-reaching, integral to educational debate
    - 3. Implications for future – careerism, recognition, pay
  - C. Recognition as a professional requires professional action
    - 1. Get involved – join and contribute to a professional association
    - 2. Demonstrate commitment
    - 3. If you don't "walk the walk" how will others believe?
  - D. KACTE can be your ACE in the hole! – Advocate, Communicate, Educate
- II. Advocacy
  - A. Key activity
    - 1. Mets
    - 2. We've got to announce "we've got it!" If we don't, we'll get run over!
  - B. 2007-2008 Goal: Advocate public policy to benefit CTE (***handout membership flyer***)
  - C. ***Leading the Transformation*** – legislative and policy priorities (***handout brochure***)

## **You are ACEs! – 2**

### III. Communications

- A. 2007-2008 Goal: Enhance the public perception of CTE – reference membership application
- B. Outreach (**handout bookmark**)
  - 1. Media
  - 2. Communities
- C. Website – [www.kacteonline.org](http://www.kacteonline.org)

### IV. Education

- A. Student Organizations
  - 1. Student Organization Leadership Day (SOLD), Feb. 12, 2008, Frankfort
  - 2. *Preparing to Lead* – CTSO Newsletter
- B. Summer Program (**handout pens**)
  - 1. July 27-30, 2008, Galt House, Louisville
  - 2. Theme: **CTE Focus on Students – Learning, Earning, Serving**

### V. Benefits

- A. ACTE/KACTE brochure (**handout brochure**)
  - 1. Professional development – best practices, *Career Tech Update*
  - 2. Advocacy – your voice in D.C.; critical for federal-state partnership and funding
- B. Value – reference Top 10 on membership application

### VI. Close

- A. 1+1=4
- B. Draw and ACE for your career

# Assistant Executive Director's Report

**Kris Stone**

Assistant Executive Director, KACTE

November 27, 2007

**KACTE Officers & Board of Directors** directory updates have been made and published on the web site. Please advise if any changes or additions need to be made.

**KACTE Membership** stats are shown on a separate document published with the board package. Our total paid membership is 627. Also on the document are membership totals by division and paid memberships by division. Membership totals contain both paid and lapsed memberships.

A database clean up was performed in September. The individuals whose memberships expired in 2003 and 2004 were eliminated from the database. Contact had been maintained but very little response had been received. I am also carrying sixty-five 2005 expired members whom I haven't heard from. Aaron Tucker, KVATA treasurer assisted with the agriculture division. Rosters of memberships by division are available on request.

**The 2008 Annual Statewide Career and Technical Education Summer Program Planning Committee** met in the Wilkinson Room, Galt House Hotel, on Thursday, Oct. 25, 2007. There were 20 people in attendance representing all aspects of Career and Technical Education.



Lengthy discussion and brainstorming accompanied selection of the 2008 theme and program topics. The result is reflected in the accompanying logo. The call for presentations will state: "The 2008 Summer Program seeks a variety of presentations to comprise the educational program following the theme **CTE Focus on Students – Learning, Earning and Serving**. Program topics will be reviewed based on academic and technical aspects of learning, soft/life skills and business and industry requirements for earning, and CTSO involvement and community outreach of serving. All presentations must meet the professional development requirements of the Perkins Act: to be sustained, intensive and classroom focused leading to a lasting impact on instruction and performance in the

classroom." The call for presentations will be updated and released on December 1, 2007. Program submissions are due on February 1, 2008.

The professional association special events and daily food and beverage functions will continue. However, the Planning Committee agreed by consensus the Monday evening reception should be discontinued due to its lack of attendance and ineffectiveness. After a nine-hour day of educational programming, it felt most attendees wanted to plan independent activities.

A draft budget was presented showing an increase in the registration fee of \$15 to cover increased food and beverage costs, which also applied to the professional association special events allotment; and to raise the amount of money available for program area education to reimburse speakers, pay honorariums and purchase other program-specific enhancements. After discussion, **the Planning Committee agreed by consensus the registration fee should be \$125 for KACTE members and \$175 for non-members**. The registration form will be updated and online by January 2008.

# 2008 Summer Program Schedule

## Sunday, July 27-Wednesday, July 30, 2008

**Institutes = all day (Tuesday only)**

**Workshops = 3 hour**

**Sessions = 1.5 hour**

**Presentations = 50 minutes**

<b>Times</b>	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>
<b>7a.m.</b>		Registration opens	Registration opens	
<b>8 a.m.</b>		Exhibits open; Presentations (until 8:50) Sessions (until 9:30 a.m.)	Exhibits open; Institutes, Workshops, Presentations	Workshops, Presentations. Program area/professional association special events
<b>8:50 a.m.</b>			Break	Break
<b>9 a.m.</b>		Opening Session begins @ 9:45 a.m.	Sessions	Sessions; Special Events
<b>10:30 a.m.</b>	Exhibit set-up		Break	Break
<b>10:45 a.m.</b>			Presentations	Presentations; Special Events
<b>11:35 a.m.</b>	Registration set-up	Lunch @ Exhibits	Lunch @ Exhibits	Conference ends @ noon
<b>1 p.m.</b>		General Session, Workshops, Sessions	General Session, Workshops, Sessions	
<b>2:30 p.m.</b>	Preconference workshops, sessions, presentations; Registration orientation	Break	Break	
<b>2:40 p.m.</b>		Presentations	Presentations	
<b>3:30 p.m.</b>	Registration opens	Break	Break	
<b>3:40 p.m.</b>		Sessions/Presentations	Sessions/Presentations	
<b>5:10 p.m.</b>	Registration closes @ 8 p.m.	Exhibits close @ 6 p.m.	Exhibits close @ 5 p.m.	

**Student Organization Leadership Day** will be February 12, 2008, at Frankfort High. Information for SOLD has been sent out to the schools in October through the CTSO advisors. Letters seeking sponsorships have been sent to last year's sponsors and possible new sponsors.

# KACTE Business Education Report

FROM: Rita Davis

KACTE BOARD POSITION: KBEA Representative

SUBJECT: KACTE Report for November Board Meeting

DATE: November 14

PERIOD COVERED IN REPORT: Fall 2007

## **Facts, Findings, Key Information:**

**Kentucky Business Educators have been busy meeting and planning. The following meetings have occurred:**

- 1) KBEA Board met November 3 at the Executive Inn in Louisville. The Summer Conference Planning Committee for business education also had a special meeting at this time.**
- 2) KBEA is working hard in planning the Southern Business Education Region Conference which will be Louisville, October, 2008.**
- 3) There was a meeting at Lake Cumberland State Park on October 26 for all Business and Marketing Education Teacher Educators. Steve Small and Nancy Graham update the postsecondary teachers on all the secondary curriculum, state requirements in assessment, etc.**

**Steve Small and Nancy Graham are working very hard to keep business education curriculum up-to-date and keep business and industry involved with our curriculum changes.**

**Recommendations: None at this time**

## **Events, Upcoming Items, Special Events:**

**The Career and Technical Teacher Educators meeting will be January 23-24 at the University of Kentucky.**

Dr. Rita Davis

*signature*

# KACTE Family and Consumer Science Report

FROM: Marilyn E. Bailey

KACTE BOARD POSITION: KATFACS Board Meeting

SUBJECT: Family and Consumer Sciences

DATE: November 9, 2007

PERIOD COVERED IN REPORT: September – November, 2007

## **Facts, Findings, Key Information:**

**KATFACS Board & Executive Council Met – Nov. 1 & 2**

**To begin planning summer program**

**FCCLA Advisory Board met Nov. 9 in Frankfort**

**Tie one On for MADD took place at the Applebee's Legend Stadium in Lexington on Tuesday November 20th at 10:00AM**

**2 State officers recently attended the MADD in Motion Breakfast.**

**FCCLA Cluster meetings took place the weekend of November 9<sup>th</sup>. Kentucky had 2 schools Woodford County and Whitley County that attended the Atlanta Cluster meeting.**

## **Recommendations:**

## **Events, Upcoming Items, Special Events:**

**Plans are being made for the State FCCLA meeting March 24-26th in Louisville.**

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*signature*

# KACTE Report Form

FROM: Donnalie Stratton  
KACTE BOARD POSITION: Liaison  
SUBJECT: Division of Career and Technical Education  
DATE: November 27, 2007  
PERIOD COVERED IN REPORT: September – November 27, 2007

## **Facts, Findings, Key Information**

News and view from the Division of Career and Technical Education.

- **Retirement of Rodney Kelly**  
December 31, 2007 will conclude Rodney Kelly's tenure for more than 30 years in Career and Technical Education. He has been a vocational agriculture teacher at Scott County High School, a consultant and Director in agriculture education in the Kentucky Department of Education, and Division Director for Career and Technical Education since 1991.
- **Recognition**
  - Nancy Graham, Steve Small, and teachers Martha Collins (Madison Southern High School) and Sidney Porter (Scott County High School) were honored November 2, 2007 by the Kentucky Society of CPAs with an innovation in Accounting Education Award. This distinguished award recognized these individuals for their efforts in the development of the new Kentucky Accounting Curriculum and the first award to be given by this association.
  - Jewell Deene Ellis has been recognized as the Family Consumer Science Association Educator of the year 2006-07. The award was presented at the Family and Consumer Science Education Celebration luncheon during the 2007 American Association Family Consumer Sciences national conference in Reno, Nevada.
  - Former KVATA President Kenny Brammell and Former State FFA Vice President Matthew Whitaker have represented Ag. Education and FFA on the Governors Task Force on the Future of Agriculture. This group has been meeting since March 2007 and will present a final report in December 2007 with recommendations for the future of Kentucky Agriculture.
  - Nicholas Hardesty was named the 2007 American Star Farmer at the National FFA Convention in Indianapolis in October. The Meade County High School graduate is the first Kentucky student to win this award which is the highest award given by National FFA.
  - Spencer County FFA was selected as the National Model of Innovation Chapter in Chapter Development at the National Convention in Indianapolis in October. Spencer County is the first Kentucky chapter to be named as a National Model of Innovation Winner, which is the highest award a chapter can receive.

## **Activities**

- Career and Technical Education staff, high school writing consultant from the Department of Education and selected technical education teachers started working on the selection of benchmark papers for the KOSSA scenarios. When released, the KOSSA Benchmarks will include annotated samples of student work as well as national and recommended activities for teachers to use to improve this type of writing performance.

## Division of Career and Technical Education Liaison Report – 2

- Development continues on Business Management Skill Standards and Accounting.
  - Standards will be released at the summer conference 2008
  - Pilot Testing will be conducted in School year 2008-09
- Staff in Family and Consumer Science met with officers of Kentucky Association Teachers of Family and Consumer Science (KATFACS) November 1 and 2 to begin planning the CTE Summer Program for 2008.
- Plans are being formalized by staff in Pathway to Careers to update curriculum for Career Options, Career Networking and Career Work Experience.
- Staff will also be working with a committee to update the *Work-Based Learning Guide* which was just developed in 2000.

### **Events and Special Events**

- Over 250 members and advisors from 28 chapters of FBLA planned to attend National Fall Leadership Conference in Cincinnati, OH, November 9-10, 2007.
- The Advisory Board for Kentucky Family, Career and Community Leaders of America (FCCLA) met November 9, 2007 in Frankfort.

### **Future Meetings and Conferences**

January 23-24, 2008            CTTE-UCC Conference  
   (Teacher Educators)  
   University of Kentucky, Good Barn  
   Lexington, Kentucky



**Monthly Major Activity Summary**  
**Office of Career and Technical Education**  
**Department for Workforce Investment**  
**Education Cabinet**  
**October 2007**  
**Executive Director John M. Marks**



On behalf of the Office of Career and Technical Education, we want to take this opportunity to submit our monthly major activities within the system.

- **National Career Pathways Network Conference (October 10-13):**  
Kentucky hosted the National Career Pathways Network Conference in Louisville, Kentucky entitled, “Pathways to the Winners’ Circle.” The conference brought over 3,000 people to Louisville, including 600 participants from across the commonwealth.
  - OCTE Kentucky State Tech Prep director Dr. Ahmed Sabie released his new book, *The Pathway from Baghdad to Tech Prep “a Success Story”* during the conference.
  - Dr. Ahmed Sabie received a recognition plaque from NCPN/Center for Occupational Research and Development (CORD) for his dedication and service to he students and educators of Kentucky and for his Tech Prep leadership across the United States.
  - A welcome video by Governor Ernie Fletcher was presented to NCPN participants during the opening session.
- **KLTI (October 1-2):**  
*Nineteen Kentucky area technology centers, community colleges, and local career centers participated in the Kentucky Leadership Training Institute (KLTI) held in Louisville, Kentucky at the Executive West Hotel. This year’s KLTI was held jointly between SkillsUSA and Health Occupations Students of America (HOSA) student organizations. A total of 150 SkillsUSA and 267 HOSA students were in attendance and participated in a variety of activities which help develop confidence and skills in public speaking, creative problem solving, critical thinking, and policies and procedures.*
  - *Kentucky SkillsUSA state director Steve Phillippi and Kentucky HOSA state director Elizabeth Bullock were in charge of KLTI.*
- **KY Tech New Teacher Institute (October 1-5):**  
The NTI is an intense workshop designed to provide new teachers with the survival skills to make it through their first year of teaching. During this session, 20 instructors were served – 13 KY Tech teachers and seven were from local school districts.
- **Business and Industry State Advisory/Steering Committee: October 22-23:**  
The first Kentucky Tech Statewide Advisory committee was held in Frankfort, resulting in a new Statewide Steering committee being elected. The purpose of this meeting was to engage business and industry representatives to increase the effectiveness and quality of technical education and skills training administered throughout the Kentucky Tech school system.
  - Approximately 60 leaders from business and industry attended the State Advisory Committee meeting.
  - A total of six members and one alternate member were elected to the Kentucky Tech State Steering Committee from advisory committee members.
- **OCTE Team Building (October 26):** Executive Director John Marks and Deputy Executive Director Mike Kindred conducted a variety of team building exercises for the OCTE central office staff at the Salato Wildlife Education Center.
- **October Program Assessment Visits:** The OCTE was designated to manage program assessment for secondary technical programs by a 2000 legislative initiative. A new cycle of program assessment visits began in October that included five Kentucky Tech area technology centers and two locally operated school.

# KCTCS Report for KACTE Board

FROM: Carolyn Carter

KACTE BOARD POSITION: KCTCS Liaison to Board

SUBJECT: KCTCS Board Report

DATE: Sept. 13, 2007

PERIOD COVERED IN REPORT: Sept. 7, 2007-Nov. 8, 2007

## Facts, Findings, Key Information:

### KCTCS News

#### **Julian Named Bluegrass Community and Technical College President**

Maysville Community and Technical College (MCTC) President Augusta A. Julian, Ed.D., was named to serve as the new president of Bluegrass Community and Technical College (BCTC). Dr. Julian, who has led MCTC since 2001, will replace former BCTC President Dr. Jim Kerley, who now serves as president of Gulf Coast Community College in Panama City, Fla.

"Dr. Julian brings to her new post more than 33 years in community and technical college education, along with an in-depth understanding of our policies, goals and administrative procedures at the System level," McCall said. "Over the last six years, her leadership was essential to the successful merger of a community college and a technical college into the organization we now know as Maysville Community and Technical College. Along the way, she served as an entrepreneurial leader by developing coalitions and community partnerships that have supported many educational and economic development efforts in the region."

#### **HCC Offers Two Free College Classes**

As a public service and an attempt to assist area residents in preparing for either college or a new career, Hopkinsville Community College (HCC) offers two free classes, **Introduction to College** and **Career Planning**. The classes meet for abbreviated eight-week terms and are offered at both the Hopkinsville and the Fort Campbell campuses.

Enrollment is available to area high school students, GED recipients and to first time prospective HCC students who are not currently enrolled. Both classes award college credit for those who successfully complete the curriculum.

#### **Lautszek Named Gateway Dean of Academic Affairs**

Gateway Community and Technical College has appointed Dr. Doty Latuszek associate provost and dean of academic affairs. Dr. Latuszek most recently served as provost of Kirtland Community College in Michigan, where she was the chief executive officer of Kirtland's Michigan Technical Education Center.

## **KCTCS Report – 2**

"Dr. Latuszek has an extensive background as a leader, administrator and faculty member in a community college setting," Dr. Deitemeyer said. "Her experience in launching innovative new academic programs in close cooperation with faculty and staff will contribute significantly to our mission of providing high-quality, affordable, accessible and inclusive postsecondary education opportunities to the people of our region." A short list of her accomplishments at Kirtland includes launching innovative new instructional programs and partnerships in health care and industry; leading a project to create a data-driven enrollment management model; and leading initiatives to renovate and repurpose instructional facilities.

### **KCTCS partners with Kentucky Rotary Clubs to promote postsecondary education Governor proclaims Nov. 12-16 "Access to Careers Week"**

Over 3,000 Kentucky high school students are expected to participate in this year's "Access to Careers Week," a partnership between the Kentucky Community and Technical College (KCTCS) and Kentucky Rotary Clubs set for November 12-16. This is the eighth consecutive year that Kentucky's governor has officially proclaimed a week in Kentucky as "Access to Careers Week." Last year, 3,192 students participated in the Kentucky Rotary-sponsored open houses at 16 KCTCS colleges to explore career options.

Several KCTCS colleges scheduled their campus visits earlier in the semester. To date, nearly 1,000 high school students have participated in the tours. Local Rotary Clubs across the Commonwealth work with their area high schools to provide transportation and lunches for students who participate in the campus visits. Once on campus, students are given orientation and opportunities to tour, and to meet with faculty members teaching subjects in their areas of career interest.

### **Higginbotham Appointed to National Coal Council**

Dr. William Higginbotham, executive director of the Kentucky Coal Academy (KCA), was appointed to the National Coal Council for 2006-2007 by the US Secretary of Energy, Samuel W. Bodman. Chartered in 1984 under the Federal Advisory Committee Act, the Council is an advisory committee to the Department of Energy. Its purpose is to inform and make recommendations to the Secretary of Energy with respect to any matter relating to coal or the coal industry. Higginbotham has served as the executive director of the KCA for the past three years. KCA is an innovative training academy offering skills to those seeking careers in the coal industry.

### **BGTC Announces Selection of Franklin Center Director**

Bowling Green Technical College President Nathan Hodges named Al Barringer, Ed.D., to serve as the new Chief Economic Development, Community and Workforce Development Officer and Director of the new Bowling Green Technical College Franklin Center. Barringer is former Vice President for Administration for the Southwest Campus of St. Philip's College in San Antonio Texas. He supervised over 14 workforce programs, a very large Continuing Education division and a 27 acre campus.

## **KCTCS Report -- 3**

Prior to his Vice Presidency, Dr. Barringer was the Chair for the Public Safety Careers Division of the Northeast College-Houston Community College System. As Chair for 7 years, he developed and directed over 10 new certificates and Applied Science degree programs and spearheaded a project to build a \$30M public Safety Institute at the Northeast College.

### **ECTC Hosts Engineering Day for High Schools**

On September 27, Elizabethtown Community and Technical College welcomed more than 180 local high school juniors and seniors to explore careers in engineering at its first "Engineering Day." Planned in partnership with the Hardin County AM Rotary Club, the Engineering Day started with a panel of local professional engineers who spoke about careers in chemical, civil, mechanical and electrical engineering, among other options. Students from Fort Knox, LaRue County, Elizabethtown, Central Hardin, Marion County, John Hardin, Bluegrass Challenge Academy, Pleasant View Baptist School and North Hardin Christian Academy enjoyed a day of hands-on activities that incorporated math and science problems including rockets, catapults, hydraulics, distillation, materials science, building construction and boat design. The activities, conducted by engineering students and faculty from ECTC, were coordinated by Dr. Shawn Kellie, ECTC Chemistry Professor.

### **Kentucky Coal Academy Receives Education Excellence Award from Fifth Dimension Technologies**

The Kentucky Coal Academy received an award of Education Excellence from Fifth-Dimension Technologies (5DT) at the annual Training Resources Applied to Mining Conference (TRAM) hosted by the US Department of Labor, Mine Safety and Health Administration. 5DT is a high technology company specializing in virtual reality (VR). 5DT develops, produces and distributes VR hardware, software and systems. 5DT's focus is VR Training Simulators and VR Peripherals. The KCA uses 5DT simulators in all its training programs across the state. KCA is also the largest single user of 5DT equipment nationwide.

### **Engineers team with Kentucky Community & Technical Colleges to train Soldiers**

Engineers with the Kentucky Army National Guard have implemented a joint venture with the Kentucky Community and Technical College System that allows Soldiers to attend college-accredited classes in carpentry, electrical wiring, and plumbing and heavy equipment operation during drill weekends. MCTC offered Beginning Carpentry Lab to the 21W (carpenter/mason) Soldiers, Installation of Plumbing and Fixtures to the 21K (plumber) Soldiers, Basic AC Circuits and Lab to the 21 R (electrician). Over eighty soldiers took part in the training. The 201st Engineer Battalion began training with KCTCS in early 2007 and completed the final coursework in September. "This is a win-win situation for Kentucky:" said Master Sgt. Mike Moore, battalion operations NCO.

## **New Programs, Initiatives, and Resources**

### **ECTC Develops New Respiratory Care Program**

Elizabethtown Community and Technical College has announced plans to offer a new program to help meet Kentucky's critical shortage of allied health practitioners. The two-year associate of applied science degree program in respiratory care - Advanced Practice Respiratory Therapist - will prepare graduates to work in hospitals, medical clinics, nursing homes, home care organizations and industry. The first class of 15 students is expected to enroll in January of 2008.

ECTC's new program is a partnership with Hardin Memorial Hospital and the Lincoln Trail Workforce Investment Board. It was authorized in September by the Committee on Accreditation for Respiratory Care and approved in September by the KCTCS Board of Regents. It is the only such program in ECTC's 12-county service region. Partnerships with hospitals and health care agencies throughout north central Kentucky will ensure that students obtain quality clinical experiences to complement classroom instruction.

### **JCTC leads construction of powerful telescope**

A telescope system, built from mostly homemade parts and volunteer labor, is serious business, already peering in on Venus, Jupiter and the Moon from the Otter Creek Observatory. Most of the telescope's construction was from scratch, using resources from Jefferson Community and Technical College and Otter Creek Park. The only commercially produced parts in the telescopes are the lenses and the focusing mechanisms. Thanks to this joint effort, the telescope system cost only \$2,500 even though its performance compares with commercially produced systems costing \$20,000 or more. The telescope system consists of a 6-inch F18 (referring to the telescope being 18 times longer than the lens is wide - a rare design today) refracting telescope with a 4-inch F15 refracting telescope mounted alongside it. The paired telescopes allow for side-by-side views at both higher and lower magnifications.

### **OCTC Professor Honored as the 2007 Acorn Award Recipient**

Michael Boyd, professor and program coordinator of business administration at Owensboro Community and Technical College (OCTC), received the Kentucky Advocates for Higher Education's (KAHE) 2007 Acorn Award for inspired teaching during ceremonies held Sunday evening as a part of the Governor's Conference on Postsecondary Education Trusteeship. The annual award recognizes outstanding teachers at Kentucky's public and independent colleges and universities, and is sponsored by the KAHE, a non-profit organization dedicated to improving the quality of postsecondary education in Kentucky. Award recipients receive a \$5,000 honorarium and are selected based on information they provide about their reasons for selecting college teaching as a profession, their teaching philosophy and their professional achievements.

Boyd's 18-year tenure with OCTC includes 12 years as a faculty member and six years as director of the college's Community Center for Economic Development (CCED). His achievements include the design of an accelerated, learner-driven entrepreneurial *Team Leadership Certificate* (TLC) learning system. For his teaching innovations, Boyd also received the 2007 *USA Today Entrepreneurship Faculty of the Year Award*, the 2007 KCTCS *New Horizons System Award of Excellence - Faculty*, and the 2007 *Excellence Award* presented by the National Institute on Staff and Organizational Development.

### **Professional Development**

#### **Grants and Awards**

##### **BCTC Selected as a Career Connections Site**

Bluegrass Community and Technical College's (BCTC) Adult Education Division in partnership with the BCTC Nursing program and Loudon Company has been selected as an Adult Basic Education (ABE) Career Connections Site by the U.S. Department of Education's Office of Vocational and Adult Education. The ABE Career Connections Project encourages new solutions for assisting adult basic education students to successfully transition to postsecondary programs and begin career in high-demand fields. One of only five sites selected across the country, BCTC will receive \$75,000 plus training and technical assistance over an 18-month period to build upon its current involvement in career pathways. The college will have access to experts in the field and will be involved in a national effort to promote the transitions of ABE students to college and careers.

##### **Paducah Families Give \$200,000 to WKCTC Engineering Technology Wing**

Mr. and Mrs. H. E. Katterjohn and Mr. and Mrs. Kenneth A. Wheeler, longtime supporters of both West Kentucky Community and Technical College and the University of Kentucky College of Engineering Extended Campus in Paducah, recently helped both institutions when they each donated \$100,000 to the WKCTC Engineering Technology wing. The 12,000 square foot wing will address the needs of the University of Kentucky College of Engineering program at WKCTC. The wing will be attached to the college's state-funded Emerging Technology Center and will feature large high-bay space for flexibility in equipment arrangement and future modifications, a wet lab with fume hoods for chemical engineering applications, and classrooms for undergraduate instruction associated with course activities conducted in the facility. In addition to accommodating the expanding engineering program, the wing will solidify STEM (science, technology, engineering and mathematics) education and research efforts important to the continuing economic development of the region.

The \$200,000 donation brings the total raised through private and corporate donations to \$680,000 of the \$1.2 million for the construction of the Engineering Technology Wing.

### **USEC Pledges \$50,000 to WKCTC Engineering Research Wing**

The United States Enrichment Corporation pledged its support to the Engineering Research Wing on the campus of West Kentucky Community and Technical College. USEC's pledge of \$50,000 is payable over a five-year period. Construction of both the Emerging Technology Center and its Engineering Research Wing is expected to begin in Spring 2008 with completion planned for June 2009.

### **ACTC Foundation Receives \$1 Million Gift**

A gift of \$1 million has been made to Ashland Community & Technical College's Foundation to establish an Endowed Chair in Mathematics and Science. The endowed fund is designed to reward and encourage outstanding math and science faculty in perpetuity. The donor has requested not to be recognized at this time. To be eligible to receive the Endowed Chair award, faculty must be full-time with the rank of either Associate Professor or Professor teaching mathematics, life sciences or physical sciences. Recipients will receive an annual cash award of 2% of the value of the endowment fund each year for a two year period. An additional award recipient will be added each year.

### **KCTCS Accepts Award For Video Conferencing**

On behalf of the Commonwealth Video Conferencing Network (CVCN), the Kentucky Community and Technical College System accepted the 2007 Leadership in Video Conferencing Technology Award recently given by the Center for Rural Development in Somerset. The award was presented September 17 at the Leadership Summit event. Sharing in the award with KCTCS was AT&T-York who provides video conferencing equipment and technical support for CVCN.

"KCTCS is honored to be among the recipients of this award," said Dr. Jay Box, KCTCS vice president. "Video conferencing is an important advancement in our statewide System. It allows faculty, staff, and students the opportunity to meet in small groups with minimal cost and travel." Distance learning opportunities for students is another important component of video conferencing. During the 2006-07 academic year, KCTCS enrolled 4,586 students in 458 interactive television courses (ITC).

### **Bluegrass Community & Technical College's Transfer Center to Pilot New Peer Mentoring**

**Program** Bluegrass Community & Technical College's (BCTC) Transfer Center will pilot a new peer mentoring program for minority students. The Peers Rallying Inspiration, Dreams & Education (PRIDE) program, is designed to increase the transfer rate of BCTC minority students to four- year institutions. PRIDE was formed in response to the National Student Clearinghouse Student Tracker Report statistics for the academic year of 2005-2006. The report revealed that approximately 1,000 students transferred from BCTC to four- year institutions to earn a bachelor's degree. Students involved in the PRIDE program will be provided mentoring partnership with former BCTC students who have successfully transferred to four-year institutions. The mentors will serve to inform, inspire, motivate, and assist students in the transfer process.

**Events, Upcoming Items, Special Events:**

- New Horizons Teaching and Learning Conference -- May 19-21, 2008 in the Lexington Center and Hyatt Regency in Lexington

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*Signature*