

# The KACTE Board of Director's Minutes

## Stone Hearth Restaurant - Elizabethtown

### Thursday, September 13, 2007

**Call to Order:** The meeting was called to order by President Mingus at 10:00 a.m. at the Stone Hearth Restaurant in Elizabethtown.

A proxy was distributed as follows:

- ✓ Sarah Raikes accepted the proxy for Johnetta Grant, Service Area Vice President (Guidance)

**Roll Call:** Attendance was taken by Janel Doyle, Secretary.

- ✓ Valerie Wolfe, Mike Stone, Kris Stone, Sheree Koppel, Sarah Raikes, LeeAnn Daugherty, Rita Davis, Marilyn Bailey, Mark Gibson, Mark Sims, Doris Sikora, Jim Edwards, Larry Helphinstine, Michael Kindred, and Carolyn Carter were in attendance. A quorum was present.
- ✓ Mike McMillen, Johnetta Grant, Elaine Terry and Donnalie Stratton were absent.

**Approval of the Agenda:** Sarah Raikes made a motion to approve the agenda; seconded by Dr. Doris Sikora. **Motion # 1 accepted.**

**Approval of the Minutes:** Sarah Raikes made a motion to approve the minutes from the April 27, 2007, Board of Directors meeting; seconded by Sheree Koppel. **Motion # 2 accepted.**

**Introductions of Board Members and Guests:** The members present introduced themselves. No guests were present.

**President's Remarks:** President Mingus thanked the board members for taking the time to be present today. A mum was presented to Kris Stone for her hard work planning and implementing the Summer Program. She also gave the board members a goodie bag. President Mingus indicated that our membership is growing because of the hard work of our board members and other members. President Mingus looks forward to a successful year.

**President-Elect's Remarks:** President-Elect Ahmed Sabie, gave an overview of the history of vocational education. He indicated that Tech Prep is still alive and the Tech Prep Conference is scheduled for October 10-13. Dr. Sabie is presenting at the National Career Pathways Network Conference and is also in the process of releasing a publication. Dr. Sabie indicated that he looks forward to working with the KACTE board this year.

**Orientation** – Mike McMillen could not be here today; therefore, Mike Stone handled the handbook revisions to the returning board members and distributed handbooks to the new board members. These revisions will also be listed on the KACTE website.

Mike Stone indicated that all board reports should be e-mailed to Mike/Kris two weeks prior to our board meeting so they can be posted on our website. There will be a link available to print the documents submitted. This procedure will give our members an opportunity to study the items before meeting.

Mike Stone also discussed the Action Agenda Process. Mike closed by pledging their (Mike/Kris) resources to help bring KACTE forward.

## **ACTION AGENDA**

### **Goal 1 – Membership Growth (Resolution 1: Assisting Members in Meeting Accountability Standards)**

President Mingus announced at KACTE is the only professional association that represents ALL of Career and Technical Education. Various ways of promoting membership were discussed.

Past initiatives were discussed for membership growth. Dr. Rita Davis made a suggestion of making it mandatory for individual service areas to require KACTE membership to their members. This was discussed and decided that Service Area Vice Presidents would discuss this action with their individual service areas.

Dr. Doris Sikora has been the chair of the Membership Committee and indicated at all Service Area Vice Presidents are members on this important committee. Also discussed was giving a membership discount to the person who gets an individual to join. Discussion continued with continuing the 100% membership incentive, adding a member section to our application so that Kris knows who recruited a member, and an incentive will be developed by the committee for the members that recruit new members. Dr. Rita Davis was appointed 2007-2008 Membership Committee Chair by President Mingus.

A motion was made by Sheree Koppel to establish a 1<sup>st</sup> time member dues discount of \$25; seconded by Valerie Wolfe. **Motion #3 accepted.**

### **Goal 2 – Public Policy (Resolution 2: Guidance and Counseling – Connecting with Career and Technical Education)**

Jim Edwards is our Legislative Liaison. A position paper has been completed and is ready for distribution. Gubernatorial candidates have been asked in the past questions on how they support vocational education and how they will support funding. Mike Stone indicated that he will retrieve the old questions and e-mail them to us for changes. Once this has been completed, the questions will be mailed to Fletcher/Beshear. President Mingus will also continue to work with local legislators for support.

### **Goal 3 – Enhance the Public Perception of Career and Technical Education (Resolution 3: Image Building – Understanding Career and Technical Education Programs)**

President Mingus indicated that we need to publicize what we are doing at the grassroots level. LeeAnn Daugherty, Jim Edwards, and Janel Doyle will work with Awards Committee Chair Sheree Koppel on implementing a new KACTE award for Media/ Pride/Public Perception. A word document should be submitted to Kris to be posted on our website announcing this new award. Dr. Sikora requested that KACTE distribute a document to post-secondary institutions to explain and promote Career Pathways. Dr. Sabie and Dr. Helphinstine will meet this month with various post-

secondary representatives about this topic. After this meeting, Mike Stone will complete a mailing to university members about Career Pathways.

A Teacher Quality Summit will take place in Louisville the end of October. This is sponsored by CPE. The website is: [CPE.KY.GOV/calendar/statewide/TQ.htm](http://CPE.KY.GOV/calendar/statewide/TQ.htm)

A motion was made by Lee Ann Daugherty to purchase a display board to be utilized at conferences and events; seconded by Sarah Raikes. **Motion #4 approved.**

## **BUSINESS AGENDA**

### **Treasurer's Report, Valerie Wolfe, Madisonville Community and Technical College**

Valerie Wolfe indicated that our balance is \$49,125.42. The Treasurer's Report was filed for audit.

### **ACTE Region II Report, Sarah Raikes, Washing County High School, ACTE Region II Representative**

Report follows.

### **Executive Director's Report, Mike Stone**

Report follows.

Mike noted the ACTE Assembly of Delegates that will be present at the ACTE Conference in Las Vegas (December). Cherie Mingus, Ahmed Sabie, Sarah Raikes, Larry Helphinstine and Mike Stone will be delegates. Several alternates will also be available at the conference.

Mike briefly discussed the Entrepreneurship Education Week. He thanked KCTCS for allowing him to be present at the New Horizons Conference in May. Mike indicated that he will continue to strive to maintain and improve the image of our organization and our upcoming summer conference.

### **Assistant Executive Director's Report, Kris Stone**

Report follows.

Kris noted that our total membership registration for the 2007 Summer Conference increased to 1,872.

### **Service Area Vice President's Report:**

- ✓ Administration, Vacant – No Report.
- ✓ Agriculture, Lee Ann Daugherty – **Report follows.**
- ✓ Business, Dr. Rita Davis – **Report follows.**
- ✓ Family and Consumer Science, Marilyn Bailey – **Report follows.**
- ✓ Guidance, Johnetta Grant – No report.
- ✓ Health, Vacant – No Report.
- ✓ Marketing, Mark Gibson – **Report follows.**
- ✓ Special Needs, Mark Sims – **Report follows.**
- ✓ Teacher Educator, Dr. Doris Sikora – No report.
- ✓ Trade and Industry, Vacant – No report.

- ✓ Technology Education, Vacant – No report.

### **Committee Reports:**

- ✓ Awards, Sheree Koppel – **Report follows.**
- ✓ Legislative Liaison, Jim Edwards – **Report follows.**
- ✓ Annual Conference, Ahmed Sabie – No report.
- ✓ Carl D. Perkins Assistantship, Elaine Terry – No report.
- ✓ Resolutions, Donnalie Stratton – **Report follows.**
- ✓ Auditing, Valerie Wolfe – No report.
- ✓ Program of Work/Strategic Plan, Cherie Mingus (2006-2007) and Ahmed Sabie (2008-2009) – No report.
- ✓ Handbook, Janel Doyle – No Report.
- ✓ Historian Report, Donnalie Stratton – Donnalie is continuing to work on this endeavor.
- ✓ Website, Kris Stone indicated the website is up-to-date and functioning.
- ✓ Flower Fund, Donnalie Stratton – **Report follows.**

### **Reports of Liaison Representatives**

- ✓ Division of Secondary Career and Technical Education, Donnalie Stratton – **Report follows.**
- ✓ Office of Career & Technical Education, Michael Kindred – **Report follows.**
- ✓ Kentucky Community and Technical College System, Dr. Carolyn Carter – **Report follows.**

**Old Business** – None.

**New Business** – None

**Announcement of Next Meeting:** President Mingus announced the next meeting which is scheduled for Tuesday, November 27, Bluegrass Community and Technical College – Anderson Campus, Lawrenceburg, KY, from 6-8 p.m.

**Adjournment:** The meeting was adjourned by President Mingus at 3:00 p.m.

Electronically signed by,

*Janel C. Doyle*

Janel C. Doyle, KACTE Secretary

## ***President Mingus' Goals***

On her installation, KACTE President Cherie Mingus outlined the goals for the 2007-2008 association year.

***“Goal One: Membership Growth*** – ACTE is the ONLY professional association representing ALL of Career and Technical Education and is fighting to keep Perkins money for your programs. We need to demonstrate a commitment to ACTE and CTE programs. The best way to do this is by increasing our membership in KACTE. If every current member is able to recruit one new person to join, think of the influence we would have on both the Kentucky General Assembly and the U.S. Congress. There is strength in numbers!

***“Goal Two: Public Policy*** – We need to continue AND increase our dialogues with legislators and other policymakers, beginning on the local level with our city and county official and continuing those efforts with our state and national legislators. Again, we can do this by increasing our membership and taking an active role in KACTE.

***“Goal Three: Enhance the Public Perception of Career and Technical Education*** – We have to ‘toot our own horn.’ Publicize your students’ success stories at your local school boards, in your local newspapers and on your local radio stations. Then send a copy of those success stories to your legislators. Let them know how Perkins money is being spent and that you believe Career and Technical Education programs are preparing students for high-demand, high-wage and high-skill occupations.

## ***KACTE Adopted Resolutions***

### **Resolution 1**

#### **Assisting Members in Meeting Accountability Standards**

**WHEREAS**, The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires that state and local education agencies assess the effectiveness of activities in achieving statewide progress in career and technical education; and

**WHEREAS**, the alignment of career and technical education curriculum with academic standards is encouraged as a means of achieving student success on the Commonwealth Accountability Testing System (CATS); and

**WHEREAS**, business and industry forums have revealed the need for schools to develop challenging academic and technical standards that assist students in the preparation of high skill, high wage, or high demand occupations;

**THEREFORE, BE IT RESOLVED** that the Kentucky Association for Career and Technical Education utilize information from the follow-up study of career and technical education students to determine how their transition to high skill, high wage, or high demand occupations could have been made more easily; and

**BE IT FURTHER RESOLVED** that KACTE, using printed and electronic publications, distribute to its membership the data of the follow-up study to be used in the revision of curriculum, development of new programs, and reporting of accountability measures.

## **Resolution 2**

### **Guidance and Counseling: Connecting with Career and Technical Education**

**WHEREAS**, counseling and career and technical education have commonalities which are to support the academic, career and personal/social development of students. Another connection between counseling and career and technical education is that both programs help in preparing students for success in postsecondary education and their chosen careers; and

**WHEREAS**, there is a need for counselors and other school personnel to understand the relationship academic concepts of reading, mathematics, science and the soft skills have in the curriculum for career and technical education; and

**WHEREAS**, anecdotal data indicates that students who have an academic and career focus, have opportunities for career exploration, have access to labor market information, and are actively involved in career planning and declare a major have higher graduation rates than non-concentrators; and

**WHEREAS**, since one in six workers will change jobs in any given year, the Individual Learning Plan is a tool counselors can use to assist students and parents on a continuous basis in the career planning and advising process. This process entails three major phases consisting of career awareness, exploration, and career preparation; and

**WHEREAS**, the Perkins Act of 2006 provides opportunities for funds to be used for guidance and counseling which includes linkages to future education and training opportunities for students and parents;

**THEREFORE, BE IT RESOLVED** that the Kentucky Association for Career and Technical Education explore opportunities for collaborating with the Kentucky School Counselor's Association and the Kentucky Counseling Association in providing professional development relating to career counseling, future economic trends and job opportunities in Kentucky; and

**BE IT FURTHER RESOLVED** that the Kentucky Association of Career and Technical Education through its legislative agenda for FY2008 include a request for funds to support the employment of guidance personnel to provide supportive services to students enrolled in Career and Technical Education programs in Kentucky; and

**BE IT FURTHER RESOLVED** that KACTE develop a position paper for the FY2008 legislative committee's use which delineates the connections between CTE and counseling and the role both programs have in preparing students for postsecondary education and future career fields.

**Resolution 3**  
**Image Building – Understanding Career and Technical Education Programs**

**WHEREAS**, Business and industry representatives have indicated that prospective employees of high demand, high wage, and high skill occupations require technical training; and

**WHEREAS**, career and technical education programs have the potential to prepare students for these high demand, high wage and high skill occupations; and

**WHEREAS**, there is a need to improve the understanding of career and technical education programs and services and the need for articulation and collaboration at the secondary and postsecondary levels; and

**WHEREAS**, current legislation requires the integration of academics and work-based learning opportunities in all career and technical education programs; and

**WHEREAS**, career and technical education teachers need examples of programs that integrate academics, have developed articulation agreements between secondary and postsecondary levels, and provide work-based learning opportunities;

**THEREFORE, BE IT RESOLVED** that the Kentucky Association for Career and Technical Education (KACTE) develop virtual tours of model career and technical education programs on its web site; and

**BE IT FURTHER RESOLVED** that KACTE partner with KET, Electric Cooperatives, and other service agencies to provide public service announcements about the benefits of career and technical education.

# Kentucky Association for Career and Technical Education

*2007-2008 Administrative Year Budget  
Adopted April 27, 2007*

<b>Category</b>	<b>Income</b>		
	<b>07-06 thru 06-07</b>	<b>07-08 Adopted</b>	<b>07-07 thru 09-07</b>
Dues (600 members; 550@100, 50@46)	\$ 53,017.08	\$ 57,300 <sup>1</sup>	\$ 12,483.77
Conference Exhibit	\$ 16,304.76	\$ 17,500	\$ 0
KDE Professional Development Regis. <sup>4</sup>	\$ 2,175.00	\$ 0	\$ 0
SOLD registrations, sponsorships	\$ 8,701.00	\$ 8,500	\$ 0
Transfer from Conference Account	\$ 36,430.00	\$ 32,500	\$ 2,541.67
Miscellaneous (interest, fees, etc.)	<u>\$ 4,053.54</u>	<u>\$ 1,000</u>	<u>\$ 150.00</u>
<b>TOTAL</b>	<b>\$120,681.38</b>	<b>\$116,800</b>	<b>\$ 15,175.44</b>

<b>Expenses</b>			
<b>Category</b>			
<b>Administration</b>			
ACTE	\$ 32,639.00	\$ 34,500	\$ 4,445.00
Executive Director's Contract	\$ 18,000.00	\$ 19,200	\$ 3,200.00
Assistant Executive Director	\$ 33,980.00	\$ 30,500	\$ 5,083.34
Executive Director's Travel	\$ 5,010.57	\$ 6,000	\$ 1,110.00
Executive Director's Recruitment <sup>2</sup>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Subtotal</b>	<b>\$ 89,629.57</b>	<b>\$ 90,200</b>	<b>\$ 13,838.34</b>
<b>Overhead</b>			
Telephone	\$ 543.15	\$ 600	\$ 100.00
Supplies	\$ 2,428.64	\$ 1,500	\$ 25.33
Postage	\$ 1,031.48	\$ 1,200	\$ 20.65
Bonding	\$ 180.84	\$ 200	\$ 180.84
Audit	\$ 2,200.00	\$ 2,500 <sup>6</sup>	\$ 0
ACTE Region 2 Conference Sponsorship	\$ 250.00	\$ 250	\$ 250.00
Miscellaneous	<u>\$ 649.92</u>	<u>\$ 1,000</u>	<u>\$ 0</u>
<b>Subtotal</b>	<b>\$ 7,281.03</b>	<b>\$ 7,250</b>	<b>\$ 576.82</b>
<b>Officer Travel/ACTE Meeting Expenses</b>			
ACTE Convention (Las Vegas)	\$ 2,015.55		\$ 0
Region 2 Rep Travel (Las Vegas)	\$ 618.42		\$ 0
Region 2 Conference (Bahamas)	\$ 1,553.42		\$ 450.00
ACTE Nat'l. Pol. Seminar (D.C.)	<u>\$ 635.00</u>		<u>\$ 0</u>
<b>Subtotal</b>	<b>\$ 4,822.39</b>	<b>\$ 6,000<sup>5</sup></b>	<b>\$ 450.00</b>
<b>Member Services</b>			
Carl Perkins Assistantship	\$ 250.00	\$ 1,000	\$ 500.00
Website	\$ 319.40	\$ 300	\$ 74.85
Legislative Advocacy <sup>3</sup>	\$ 0	\$ 750	\$ 0
SOLD expenses	\$ 7,724.48	\$ 8,000	\$ 0
Membership Promotion/Advertising <sup>3</sup>	\$ 2,734.48	\$ 1,500	\$ 125.00
Annual Conference (Awards)	\$ 0	\$ 500	\$ 0
KDE Professional Development Programs <sup>4</sup>	\$ 3,328.85	\$ 0	\$ 0
Marketing Initiatives	<u>---</u>	<u>\$ 1,000</u>	<u>\$ 0</u>
<b>Subtotal</b>	<b>\$14,357.61</b>	<b>\$13,050</b>	<b>\$ 699.85</b>
<b>Contingency<sup>3</sup></b>	<b>\$ 279.47</b>	<b>\$ 300</b>	<b>\$ 100.00</b>
<b>GRAND TOTAL</b>	<b>\$116,090.60</b>	<b>\$116,800</b>	<b>\$ 15,665.01</b>

<sup>1</sup>Includes ACTE \$60 dues, to be collected by KACTE and forwarded to ACTE.

<sup>2</sup>Only payable if incentive reached, which calls for 800 membership threshold.

<sup>3</sup>At discretion of Board

<sup>4</sup>Includes contract with Department of Education for registration/expenses for PD Workshops.

<sup>5</sup>Officer travel is divided by number of applicable trips; with each traveler receiving equal payment per trip. Precedent provides support for all officers and ACTE Region 2 Rep. to ACTE Convention; President, President-Elect, Secretary, Treasurer and ACTE Region 2 Rep. to Region 2 Conference, and President, President-Elect and ACTE Region 2 Rep to NPS.

<sup>6</sup>Amount will be transferred from the Summer Program.

Sarah Raikes  
Kentucky Representative Region II  
ACTE Date: Thursday, September 13, 2007

Facts., Findings., Key Information

Region II conference will be held October 10-14, 2007, at the Super Club Breezes in the Bahamas. This hotel is booked and Kris sent out information on the new hotels. (Share if needed) Hopefully each of you has your passport and casual clothes ready. We will be taking a picture of a Berea made item for the auction that will be shipped to the winner once we return home. Kris has ordered a flag of Kentucky which will be on stage the entire meeting. If you need more information, go to the ACTE website that will lead you to the Region II website. Point of personal information about Phyllis Alderdice, she will not be attending as her husband is in the last stages of terminal cancer.

Throughout the year there may be a call for ACTE committee members, if you or anyone you know might be interested, please send me a resume and email [atsarah.raikes@washington.kvschools.us](mailto:atsarah.raikes@washington.kvschools.us)

ACTE will be in Las Vegas, Nevada, December 13-15 at the Las Vegas Convention Center. The Hotel we will be using is the Las Vegas Hilton. Registration deadline is November 9, 2007 and the fee is \$305 and after that it goes up to \$385. Please visit the ACTE website for more information. There is a schedule, description of sessions and you might want to check out the discounted monorail pass. You can buy a 3 day pass for \$34 or you can walk.

**TO:** KACTE Board

**FROM:** Mike Stone

**SUBJECT: **Executive Director's Report****  
**For the period April 18-Sept. 13, 2007**

**DATE:** September 13, 2007

**THESE REPORTS** typically recap what has taken place since the last KACTE Board Meeting, and I will include some of that tradition here. However, there are a couple trends on which KACTE can continue to build that can lead to achieving success in the future. These will require diligent attention, good plans of action, and dedicated follow through. The results could be exceptional not only for KACTE but also for all Career and Technical Education professionals and the system.

**AS NOTED** in the attached *Issues Update*, which will be posted to the KACTE website ([www.kacteonline.org](http://www.kacteonline.org)), there is growing data to support the effectiveness of CTE programs. Perhaps more importantly, there is growing recognition among the public, as reflected in the news media, of the value and necessity of CTE programs. This trend meshes with President Mingus' Goal 3. KACTE can identify excellent program that address rigor and relevance and raise awareness statewide to build momentum on behalf of, and in support of, CTE.

**SIMILARLY, KACTE** has built momentum. Recognition is higher than in previous years because of the successful logistics management of the Summer Program and Student Organization Leadership Day. KACTE now has active programs and can be seen as progressive. Its legislative activity has a solid position paper, *Leading the Transformation*, from which it be an aggressive, professional advocate before the Kentucky General Assembly and the U.S. Congress. These actions have led to a membership increase. In spite of all the membership flux, KACTE ranks 12<sup>th</sup> among all ACTE-affiliated state associations in total membership.

**THE CHALLENGE** before this Board is to take these positives, build on this momentum, and fulfill a professional association's responsibility to enhance the systems in which its members work and provide value-added benefits for its members. One such value-added benefit is the new ACTE *Career Tech Update*. It is the most comprehensive national summary of educational news available, and it's free and delivered by e-mail daily to each member's computer. This is one more sales tool potential members should consider.

**THE ACTE CONVENTION** will take place in mid-December in Las Vegas, and KACTE will have five seats at the Assembly of Delegates. The Board needs to identify who will be attending and appoint its delegates and alternates. According to the bylaws, the officers and executive director are assigned delegate spots first, followed by Service Area Vice Presidents, other Board members, and then KACTE members in general.

**WITH PRESIDENT MINGUS'** signature, I will complete and send to ACTE the application for Quality Association Standard recognition. As president of the ACTE National Executive Director's Association (NEDA), I represented NEDA at the ACTE Board Meeting in Alexandria, Va., July 5-9, and I will represent NEDA at the ACTE Board Meeting in Las Vegas. I also will organize the traditional NEDA meeting and will convene the ACTE-State Association Task Force. The Task Force is to develop a mutually beneficial statement of understanding to define the optimal roles for both ACTE and affiliated state associations.

## **Executive Director's Report – 2**

**FUTURE ITEMS** include writing an article on the Georgetown Manufacturing Center for *Techniques Magazine*, editing a *Fall CTSO Newsletter*, wrapping up the 2007 Summer Program and planning the 2008 Summer Program, planning Student Organization Leadership Day set for Feb. 12, 2008, working with CTSO advisers and others to plan Entrepreneurship Education Week (which is the last week of CTE Month in February), and continuing to update the website as needed.

**LEGISLATIVE ADVOCACY** should be a strong focus due to the federal appropriation process and the reauthorization of the *No Child Left Behind Act*. Kentucky's federal legislators are well positioned to impact both pieces of legislation. (I have included copies of recent correspondence with this report.) In Kentucky, the 2008 General Assembly will be shaped by the gubernatorial election. While the Beshear candidacy has several statements that include CTE references, there are none on the Fletcher candidacy website. A polite letter requesting positions on CTE is in order, but it needs to be emphasized KACTE's non-profit status means it should not formally endorse any candidate.

KACTE did exhibit at the KCTCS New Horizons Conference May 15-16, and thanks are extended to Dr. Carolyn Carter, Johnetta Grant and Mike McMillen for their assistance with the exhibit. KACTE should consider investing in an exhibit display that could be used at several outreach/networking events, including CTSO competitions.

**THE SUMMER PROGRAM** did take up most of my KACTE business time since the last meeting. I was involved in organizing the opening session, audio-visual negotiations, transportation arrangements, printing and publicity, and awards. The more than 10 percent increase in attendance indicates we did something right, but it also presents a challenge to continue making the Summer Program more relevant and a better learning experience for the attendees.

**THE SUCCESS** of the 2007 Summer Program also is reflected in a financial profit. By Board-approved guidelines, the assistant executive director earned a \$5,000 bonus to recognize her efforts in making the Summer Program a success.

Kris Stone  
Assistant Executive Director, KACTE  
September 13, 2007

### **KACTE Officers & Board of Directors**

- 2007-2008 directory updates

### **KACTE Membership**

- Special thanks needs to be extended to Dr. Doris Sikora for her work on membership this year and also to Johnetta Grant for planning the *Career-Tech Education Palooza!!!!*
- Paid membership on July 1, 2007 was 609
- Updated membership card
- Summer Program Membership Drive
  - 98 membership transactions (44 new memberships)
  - Agriculture reported 188 memberships
  - Total of 286 memberships
  - All memberships taken at the KACTE booth have been processed through ACTE; Agriculture memberships will be processed by the end of the month
  - Kelly Rich, Business teacher, Edmonson County High School won the Galt House package

### **Summer Program 2007**

#### **Galt House Hotels**

More than 1,850 registrants participated in the 2007 Statewide Career and Technical Education Summer Program in Louisville at the Galt House Hotels July 22-25. Teachers, administrators and support staff from Kentucky's Career and Technical Education (CTE) programs at middle schools, high schools, area technology centers, technical and community colleges, and universities attended more than 200 professional development sessions and workshops offering both specific technical upgrade training as well as direction for improved classroom instruction. The program was approved by the state Educational Professional Standards Board for up to 15 Education Instruction Leadership Hours. Specific sessions were offered in all CTE program areas of agriculture, business, communication, construction, family and consumer sciences, guidance, health sciences, manufacturing, marketing, pathways to careers, technical education, technology education and transportation.

#### **Registration**

- 91 on site registrations
- 123 no shows
- Total registration: 1,872
- Attachment identifying the number of attendees from school level, program area, administrators and support staff.

#### **Evaluations**

- Total responses: 82
- Attachment

#### **Budget**

- Attachment

## **Student Organization Leadership Day**

- February 12, 2008
- Frankfort High has been contacted for use of the gym
- Information for SOLD will be sent out to the schools in October

# **KVATA Representative Report**

## **September 13, 2007**

### **Facts, Findings, Key Information:**

- ⊗ KVATA had winners in 2 Region 4 Contests which will proceed to Nationals @ NAAE.
- ⊗ Goals for 07-08 are: Increase participation in professional contests, increase toward 100% membership (85%-90% currently), and host Region 4 event in Bowling Green in June 2008.
- ⊗ There is a new KVATA & FFA website

### **Recommendations:**

- ⊗ Legislative Concerns are improvements to Leadership Training Center in Hardinsburg. This is being promoted by KY Farm Bureau. Requesting other CTSO organizations to contact legislators about support for funding.

### **Events, Upcoming Events, Special Events:**

Meetings of KVATA are September 14 – 15 in Bowling Green, January 4 – 5 in Lexington, April 11 – 18 in Hardinsburg and July 27-20 in Louisville.

Respectfully submitted by,  
LeeAnn Daugherty

## KACTE REPORT BUSINESS EDUCATION

### Kentucky Business Education Association

KBEA has had a successful summer and have noted much success through the KACTE Summer Conference. Business education teachers participated in many of the sessions, receptions, round table sessions, and the displays in the exhibit hall. KBEA had an exhibit table and silent auction in the exhibit area and a brunch on the last day of conference.

KBEA Awards were presented to the following individuals: *Outstanding Service in KBEA* - Brenda Buffin; *Outstanding Business Teacher. Post-Secondary* - Dr. Lana Carnes; *Outstanding Business Teacher. Secondary* - Susan Thomison; *Honorary Life Member* - Dr. Randall Wells.

Other activities of business education in the State are the following:

1. Seven workshops have been conducted on new accounting curriculum across the State with 200 business education teachers attending representing 170 schools. New Accounting and Finance Foundations Curriculum (formerly Accounting I) and Financial Accounting (formerly Accounting II) were distributed.
2. At summer conference the new Advanced Computer and Technology Applications and Financial Services I-II Curriculum Guides were distributed.
3. We are currently working on developing Skill Standards for Accounting and Management.
4. We have four pilot sites where High School Business Education Teachers will be working with Elementary School Teachers on using Cyber Keys: A P-8 guide to Keyboarding,

FBLA and PBL were represented at the National Leadership Conference this summer with over 100 students participating and around 60 advisers and guests.

The Southern Region Business Education Association will be meeting in Little Rock, Arkansas on October 25-27, 2007. We will have a delegation attending that conference to give an official invitation to the 2008 conference which will be held in Louisville, Ky.

KBEA produces a yearly Journal (KBEA Journal). This was initiated in 1979 and continues with much success. KACTE program areas are welcome to send articles to Dr. Rita Davis ([Rita.Davis@eku.edu](mailto:Rita.Davis@eku.edu)). This is a referred publication. Articles are accepted through February and the Journal is published by the end of April.

The Kentucky Business Education Taskforce and KBEA Board will meet in Louisville on September 20. The National Tech Prep. Career Pathways Conference will be in Louisville on October 10-13.

# KACTE Report Form

FROM: Marilyn E. Bailey

KACTE BOARD POSITION: KATFACS

DATE: September 13, 2007

PERIOD COVERED IN REPORT: June - September

## **Key Information:**

KOSSA - Two pilot areas will be meeting on Sept. 17 in Elizabethtown to work on the test banks.

On Sept. 26-27 A pilot group will be working on KOSSA benchmark papers for 2008.

Western District KAFCS will meet on Sept. 28 in Elizabethtown  
KATFACS Executive Council will meet Sept. 20-21, 2006

FCCLA Leadership Conference was held in June at Hardinsburg FFA Leadership camp with the theme of "Make your Case a Winner with FCCLA the Ultimate Deal!"

There were over 200 state and regional officers and advisers in attendance.

National meeting: See attached article.

July 7-13<sup>th</sup> in Anaheim, CA with 165 members from Kentucky Attending.

National FCCLA Logos have changed. STAR Events has 3 new competitions.

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*Signature*

Area Report  
Kentucky Marketing Education Association  
Mark Gibson, KMEA President  
September 13, 2007

The KMEA met at the KATCE Conference on July 25 at a breakfast. At that time members were selected for the Marketing Taskforce Committees which will meet on September 17 in Bardstown. KMEA meets once per year at the end of the KATCE Conference.

Dates for local and state DECA events were given:

- Regional Officer Workshop in Elizabethtown—September 21 & 22
- Regional Workshops—Late October
- Central Region, Indianapolis, IN—December 7-9
- Regional Conferences—Late January, Early February
- State Conference, Louisville—March 9-11.
- National conference, Atlanta—April 25-29

At this time, there is a conflict between the state conference and the state ACT testing date on March 11. Our state advisor is working on the feasibility of rescheduling the conference. Last year DECA began online testing for certain events prior to conference. This helped to alleviate some pressure for competitions during the conference and made events less rushed for students and advisors. The DECA website is [www.kydeca.org](http://www.kydeca.org)

Marketing teachers will be focusing on improving skills standards scores and increasing the numbers of students successfully taking those exams and completing career majors. Marketing teachers have been concerned with the lack of any articulation agreements with state colleges. KDE staff are working on a plan for submission for business and marketing students to receive some college credit.

## **KACTE - Special Needs Personnel Report**

September 13,2007

KACTE-SNP has several goals for the coming year. In particular, our organization hopes to increase its membership. There are many untapped membership resources. We plan to send marketing and request for input mailings to as many special education directors throughout the state as possible.

KACTE-SNP also plans to tighten its network among present members this year by sending out periodic emails containing up-to-date information on educating special needs students composed by experts in the field. The organization will begin with articles contributed by a newly established writing consortium within the Kentucky Community and Technical College system, but would welcome any submissions or requests for topics through email at [markd.sims@ky.gov](mailto:markd.sims@ky.gov).

As in previous years, KACTE-SNP will plan and facilitate presentations and functions relating to Special Needs Personnel at the 2008 Career and Technical Education Summer Conference. Anyone wishing to present, wishing to refer a presenter, or having requests for topics is encouraged to send correspondence to the above email address.

KACTE-SNP will also be continuing its annual scholarships. The organization presents three scholarships each year--one scholarship for a graduating secondary student pursuing postsecondary education, one scholarship for a returning post secondary student, and one scholarship funded by the Associated General Contractors for a graduating secondary student pursuing postsecondary education in a construction related field. Applications for these scholarships are available at [KACTE-SNP.org](http://KACTE-SNP.org). As KACTEonline has a much higher traffic rate, it might help our organization increase application for these scholarships if the forms were available on the parent website as well.

In terms of policy, administrative, and legislative concerns, KACTE-SNP feels strongly that there needs to be an increased special needs support presence in the technical schools across the state. This presence could come in the form of additional Academic Enrichment Centers and Special Education Liaisons at the Kentucky Tech centers across the state. Kentucky's technical education teachers are working to integrate academic rigor and relevance into their classrooms on an increasing level each year. Since these institutions have such a high rate of special needs student enrollment, their efforts will be supported and furthered by the addition of these specialists. Legislators and administrators need to be pressed to recruit, fund, and fill special needs positions in technical education settings.

Respectfully Submitted,

Mark D. Sims

# KACTE Report Form

FROM: Sheree P. Koppel

KACTE BOARD POSITION: Awards Committee Chairperson

SUBJECT: Current Activities

DATE: September 5, 2007

PERIOD COVERED IN REPORT: June – Sept. 2007

## **Facts, Findings, Key Information:**

We presented two awards at KACTE this July, teacher educator and community service.

The teacher educator was Rita Davis from Eastern Kentucky University and the community service award went to CheyAnne

Fant. Both recipients were deserving and both completed appropriate applications. The presentation of the awards went well at the opening session of the conference. I was unable to attend the reception that evening, but hope that it also went well.

I am working on a simplified application process for the state awards. When I have a draft version, I will submit it to members of the Awards Committee for discussion and changes. I hope to have a draft for our next meeting for Board discussion.

If all goes well, we could have the simplified nomination form out there to members and on the website before ACTE publishes their awards information. I would like to increase the number of award nominations we receive in order to make the nominations and awards mean more. After all, we gave two awards this summer; we received two nominations. We can do better than this.

## **Recommendations:**

None at this time.

**Events, Upcoming Items, Special Events:**  
(See above)

Sheree P. Koppel \_\_\_\_\_  
*signature*

## KACTE Report Form

FROM: Jim Edwards

KACTE BOARD POSITION: Legislative Liaison

SUBJECT: Legislative Update

DATE: September 13,2007

PERIOD COVERED IN REPORT:

### KENTUCKY CAREER AND TECHNICAL EDUCATION ISSUES

State Perkins Activities:

Grants for Leadership, Professional Development, Relevant Instruction (Academics in CTE) have been issued to various universities and state agencies throughout the state.

2007 Extraordinary Session

A bill that establishes tax incentives for alternative-fuel and renewable-energy plants that locate in Kentucky was passed and has been signed into law.

The Energy Bill also has several educational provisions:

- A student loan forgiveness program for individuals who receive a bachelor's degree or graduate degree from a Kentucky college or university after the effective date of this Act and who are employed in an energy-related field as engineers, engineering technologists, chemists, geologists, or hydrologists in Kentucky. This amounts to twenty percent (20%) of the loan balance principal and accrued interest for each year of qualified employment in Kentucky.
- A grants program to school districts to develop and implement an energy technology engineering career track across middle and high schools within the district. This program may include career exploration and counseling, strategies to increase the rigor of instruction in pertinent core content areas, strategies to link core content to an energy technology career focus, professional development for teachers, and cooperative learning opportunities with industry and postsecondary institutions. The Kentucky Department of Education was appropriated \$300,000 for the energy technology career track program.

2008 Kentucky Legislative Session

- The session is coming up in January.
- Bills began to be prefiled in April
- At the time of this report, 34 bills have been prefiled, 11 of which concern education (6 K-12, 4 Postsecondary and 1 that concerns both).

**FROM:** Donnalie Stratton  
**KACTE BOARD POSITION:** liaison  
**SUBJECT:** Division of Career and Technical Education  
**DATE:**  
**PERIOD COVERED IN** September 13, 2007 June-  
**REPORT:** September 13, 2007

### **Facts, Findings, Key Information**

#### **View from the twenty-first floor of the Capital Plaza Tower:**

- KOSSA Item Analysis meeting was held in June 2007 at the Executive West Hotel in Louisville. Industry, business, postsecondary and secondary partners worked collaboratively to review item performance on the 2007 KOSSA test. Reviews and edits were made and submitted.
- Pamela Moore, KOSSA Coordinator, presented two sessions at the Summer Program for teachers and administrators at the secondary level. The first was a general session which guided participants through a brief history of KOSSA and a look at business management and accounting. The second reviewed methods for reviewing CTE data for program improvement and introduced strategies for targeted improvement of academic and technical skills.
- *Staff* was involved in the eight workshops conducted on Individual Learning Plan for coordinators, guidance counselors and administrators throughout Kentucky.

### **Career Pathways**

**Networking** - The networking career major path is growing. There are 941 students enrolled in this path across the state. In September, a group of teachers will evaluate the new Cisco curriculum to make a recommendation to other networking teachers. CompTia *offers* new opportunities to networking teachers and many resources with certifications.

**Computer Maintenance & Support** - This major is extremely strong with 2,286 students enrolled across the state. Teachers are excited and it is anticipated that many new certification opportunities will be provided to students this coming year.

**Web Design** - This major is also growing with 2,752 students enrolled across the state. Students and teachers are motivated and excited with all the new software available and the connections web design has with other high school courses,

**Programming** - This major has promise and we in the CTE division look forward to providing technical assistance for this program this year. Currently, there are 869 students enrolled but many more students who want new opportunities with programming. CTE Staff are working with Western Ky. University and KCTCS on a new initiative to help students understand the significance of learning a programming language and have fun too.

## **Health Science**

Educators from KDE, OCTE and KCTCS gathered to author 4 Health Science Career Pathways. Plan to roll out these pathways are in the developmental stage.

### **Program Initiatives**

#### **Agriculture**

- The first new teachers workshop for Agriculture teachers was held July 22, during the CTE Conference in Louisville
- Summer Conference was a great success with 217 Ag Educators in attendance.
- Eighteen new, first year Ag Teachers have been hired. All are members of KVATA
- Two new Middle School Programs have been started in Jessamine County
- Over 1000 FFA Members participated in Leadership and Personal Development activities at the 103<sup>rd</sup> Kentucky State Fair
- Curt Lucas is serving on the Governor's Task Force for the Future of Agriculture. Final report to be submitted to the Governor by the end of December, 2007.
- New KOSSA Standards for Agribusiness are in the final stages of development
- KY is one of 10 states to be involved in a new Agriscience Curriculum Project, known as the CASE Model (Curriculum for Agriculture Science Education), endorsed by "Project Lead The Way"
- Training on the Ag Ed on-line assessment tool (C-SA T) is to occur this fall in all 11 KVATA Regions
- Ag Consultants plan to visit 30 programs this school year
- Ag Consultants are researching correlation between high achievement on CATS and KOSSA Assessments and use of AG Curriculum Tools from the Center for Agriculture and Environmental Research and Training

#### **Business and Marketing**

- Accounting Courses revision have been completed. Eight professional development workshops were held this summer. The State Board of Accountancy award the Department of Education \$ 125,000 to help with this work.
- Skill Standard development for Business Management and Accounting will begin this fall. A pilot assessment will be administered during 08-09 school year.
- Business and Marketing are in the process of piloting 4 elementary keyboarding programs 07-08 school year. Revision of the Cyber Keys Curriculum Guide (Keyboarding guide 3-8) has been completed. The guides will be distributed at the Regional Technology Integrated Specialist meetings.

#### **Health Science**

- Health Science Programs have been initiated in several districts this fall. New programs are in the following schools: Kentucky School for the Deaf, Owensboro Independent High School and Southside CTC has taken the program at Woodford County as a satellite program. Talks have started with Central Hardin High School to begin a program fall of 2008.
- Curriculum and Program of Study work is planned for fall 2007. Crosswalks with OCTE will provide consistency for all Kentucky Health Science student.

## Information Technology and Applied Learning

Three major initiatives are being implemented in schools across the state focusing on bringing more relevance to math instruction:

1. Developing interdisciplinary academic/ career technical courses to teach required core content, such as construction/geometry.
2. Integrating math within CTE courses using materials developed by the National Research Center for CTE.
3. Master Teacher Training for math teachers using applied/contextual instructional strategies to teach Algebra I, Geometry and Algebra II.

Rodney Kelly, Director of Division of Career and Technical Education, states "These new options provide students opportunities to learn rigorous, academic content in a way that utilizes applications of content relevant to real world problems and career areas in which students are pursuing." The math initiatives exemplify the recommendations to dramatically improve both how and where academic content is taught.

Another format for teachers to help students answer the question of relevance is through the new graduation requirements that require four of the electives a student receives to be related to a career or academic area of concentration. This can be achieved with the use of Math in a technical world and real world application courses. Over 250 Math teachers from around the state participated in Applied math workshops during the summer of 2007 to learn new methods and strategies of teaching Algebra I, Geometry and Algebra II using applied lessons and activities.

Initial training was launched in the summer of 2006 and designed to provide professional development in contextual teaching to math teachers and provide materials and activities they could use in their classrooms during the school year. All activities are linked to the KY Program of Studies and Core Content standards allowing teachers to integrate seamlessly into the math curriculum. Teachers attending the workshops are able to leave with a better understanding of the diverse learning styles of students and how the math curriculum relates to students' real lives and future career goals. KY is working to create a seamless learning environment for students.

The goals for the workshop were:

- y Develop an understanding of contextual teaching
- y Discuss the four keys to improving student performance
- y Identify at least one research-based practice to implement in the mathematics classroom
- y Determine the importance of understanding multiple intelligence patterns when developing classroom activities

"According to contextual learning theory, learning occurs only when students (learners) process new information or knowledge in such a way that it makes sense to them in their own frames of reference (their own inner worlds of memory, experience, and response). This approach to learning and teaching assumes that the mind naturally seeks meaning in context and that it does so by searching for relationships that make sense and appear useful" as stated by CORD, a national nonprofit organization providing innovative changes in education to prepares for greater success in careers and higher education.

Summer teacher participants will attend a follow up training workshop in December. Online collaboration and building a network for secondary mathematic teachers are being developed.

## Information Technology

- **GIS (Geographic Information Systems)** - Currently, Jefferson and Scott County Schools have student enrolled in GIS. In the career pathway work, GIS is a new pathway for students. The focus and purpose will be to introduce students and teachers to GIS opportunities and to work with industry and institutions on developing a strong program that will increase our student enrollment in the Information Technology Career and to increase student occupation opportunity in GIS.
- **CIW (Certified Internet Webmasters)** - For the 2008-2009 school year, our goal is to have five pilot schools to work with the CIW organization and certification process. CIW is a job-role-focused certification program focusing on skills for particular job roles, preparing students with tools necessary to complete tasks associated with these roles. Multiple technologies and open-source code like XHTML and CSS are covered in detail without promoting any specific software or program over another. CIW teaches the skills that can have a measurable impact on a specific job. Employees today need some level of IT skills in order to succeed in the workplace, increase productivity or serve customers better. CIW meets the needs of an advanced workplace, teaching critical technical and business skills and how to use them effectively.

In addition, certified IT professionals typically have higher salaries than noncertified workers. Industry-standard certification is recognized internationally and growing in popularity and credibility, with more than **110,000** CIW certifications earned in the United States, Europe, the Middle East, Africa and Asia. It is recognized as the standard Internet certification by academic institutions, corporations, commercial learning centers, top industry associations and media. CIW is an industry leader in IT certification giving students new opportunities and tools to begin a path to a successful IT career.

Computer and Internet technologies are used in every workplace today. CIW Associate certification validates practical skills for every 21st-century job. Online fundamentals -- such as Web browsing, research, e-mail, documentation, project management, networking and Web development -- make every employee more valuable, from the IT team to the marketing team, the executive assistant to the executive VP, the work-at-home mom to the entrepreneur. What do you want to be? The CIW Associate makes you better.

## **PPathway to Careers**

### **Pathways to Careers**

- Staff in the Pathway to Careers Program collaborated with other staff in the Division in the development of curriculum for career Choices and Leadership Development.
- Documents relating to Teaching Style; Self-Study for Schools: Assessing the Ability to Serve Disabled Learners in Career and Technical Education and Kentucky Special Populations in Career and Technical Education were developed and distributed at the Teachers' Conference in July.
- Donnalie Stratton represented the Division as a delegate to The National Transition State Planning Institute in Charlotte, NC.

### **Key Information**

#### Career and Technical Student Organizations - Unite to Read

- This year's reading program is under way as schools are sending in contact information packets. Guidebooks are being sent to the schools. The new book is "*Lemonade for Sale*" by Stuart Murphy.
- The high school certificate program should also be started among the schools. More information will be sent to the schools on ways to incorporate reading in the classrooms and increase students interest in reading.

### **Events, Upcoming Events. Special Events:**

- Currently, we are working with secondary, postsecondary and business/industry partners in the development of skill standards for use by secondary CTE programs in the area of agribusiness, business management and accounting.
- Continued review and development of piloted areas with skill standards for Human Services-Fashion and Interior Design and Consumer and Family Management.

### **Future Meetings and Conferences**

September 14 KVATA Fall meeting to be held in Bowling Green

September 17 Marketing Education Task Force Meeting will be held in Bardstown September 20

Business Education Task Force will meet at the Executive West in Louisville

September 20 Construction Fair is scheduled at the Shelby County Fair Grounds September 28-29 Fall

New Teacher Workshop for Agriculture teachers to be held in Mount Vernon

September 28

KACTE -SNP Board meeting is scheduled to be held in Elizabethtown September 30.

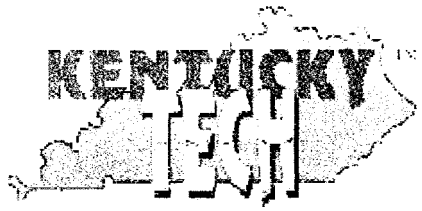
Middle School Conference will be in Lexington, Reeca Carver Plans to attend October 2.

October 1-3 HOSA Fall Leadership Conference is scheduled in Louisville Kentucky

October 5-6 New teacher workshop for Pathway to Careers teachers is scheduled to be held in Frankfort.

October 24-26 National FFA Convention is scheduled for Indianapolis for members, advisors, and guests.

November 9 Southern Ava Health Education Center is sponsoring a "Hot Expo 2001" in Somerset. A specific invitation is extended to high school juniors and seniors, who have Identified health careers in their ILPs.



KACTE BOARD REPORT  
Education Cabinet  
Department for Workforce Investment  
Office of Career and Technical Education  
September 13, 2007

New Executive and Deputy Executive Director of OCTE

Mr. John Marks was named as OCTE's executive director on May 1, 2007. He brings over 20 years of experience to this position. As he relays on his web page, "KY Tech has established the national standard for career and technical education. We have met the standards for accreditation; demonstrated a process of continuous improvement; and implemented methods that provide for quality assurance. Through the continuous improvement process, we have confirmed a commitment to provide quality career and technical education programs aimed at improving the performance of students. This benchmark will provide the foundation for school improvement that will continue to impact KY Tech students for decades to come.

Mike Kindred became the new OCTE deputy executive director on June 1, 2007. He formerly served as Montgomery Co. A TC principal.

In a recent interview, Kindred said, "I can bring a principal's perspective to this new position. It will continue to be a priority for me to find avenues to provide resources for all teachers to deliver their instruction in the manner they feel is necessary for their students to become successful because we are all about training people for quality jobs. I'm excited about this new opportunity and continuing to improve on all the benchmarks we have reached as the first technical education system in the nation to become SACS/CASI accredited."

KY Tech and Get Healthy Kentucky Initiative

Members of the Governor's Office of Wellness & Physical Activity (GOWPA) were special guests at the KY Tech Principals' meeting during the summer conference to promote the Get Healthy Program. OCTE Deputy Executive Director Mike Kindred and Floyd Co. ATC Principal Lenville Martin are working with Chris Corbin, GOWPA executive director; Amberlee Nickell, GOWPA deputy executive director; and Tricia Okeson, Prevention and Improvement division director to bring about an awareness of the program in the KY Tech school system. The official start date for the KY Tech "Get Healthy" Program was September 10, 2007.

KY Tech New Teacher Institute - NTI 5-Day Session: (July 30-August 3)

During this session, 20 teachers were served - 11 from local school districts and nine KY Tech instructors.

National Tech Prep Conference

The 2007 National Tech Prep Network Conference will be held October 10-13 in Louisville. All plans are in motion for this to be an outstanding conference. Expected attendance is approximately 3,000 participants.

Dr. Ahmed Sabie, Kentucky Tech Prep State Director, has authored a book entitled, "The Pathway from Baghdad to Tech Prep "A Success Story," along with other members of Kentucky career and technical education. Cost of the book is \$14.95 and all proceeds will be donated to Kentucky education.

Anyone associated with career and technical education in Kentucky is encouraged to attend this conference. Information about the annual conference can be found by visiting

The Kentucky Tech Prep Student Showcase is now on the NCPN website. Please visit for information of exhibits that will be showcased.

#### 2007 Kentucky Construction Career Fair

The Kentucky Construction Career Days, hosted by the Kentucky Construction Career Choice Council (K4C) will be held September 19-20, at the Shelby County Fairgrounds in Shelbyville, KY. This event was developed by the K4C to expose high school students to the many rewarding and diverse careers in the industry.

#### Senate Joint Resolution #125

Education Cabinet Secretary Laura Owens formed a Senate Joint Resolution Work Group in July. During the August meeting, the work group discussed preliminary recommendations to improve students' academic performance and mastery of skills that are needed for successful transition to postsecondary education, career preparation, the military, and work while increasing graduation rates and staying in school.

#### Energy Skilled Trades Summit and Workforce Solutions Forum (August 27-28)

Workforce Investment Commissioner Beth Smith and OCTE Deputy Executive Director Mike Kindred attend the forum to gain a better understanding of the issues impacting energy skilled trades and construction industries. Additionally, they attended the Southern Governor's Round Table meeting to listen to dialogue about the state of the industry and critical workforce and economic development issues.

#### New Principals

The Kentucky Tech family is pleased to welcome two new principals:

Dale Winkler -Montgomery Co. A TC

Kay Turner - Paducah ATC

Lawrence Garrity - Webster Co. ATC

## KCTCS Report for KACTE Board

FROM: Carolyn Carter

KACTE BOARD POSITION: KCTCS Liaison to Board

SUBJECT: KCTCS Board Report

DATE: Sept. 13, 2007

PERIOD COVERED IN REPORT: April 21, 2007-Sept. 7, 2007

### Facts, Findings, Key Information:

#### KCTCS "ARISE" LEADERSHIP INITIATIVE FOR 2007-08

KCTCS President Michael B. McCall unveiled his new leadership initiative -- *ARISE 2007-08* - during the June 15<sup>th</sup> Board of Regents meeting. The leadership focus, which is aligned with the KCTCS Strategic Plan, will center on key concepts necessary to improve the employability of Kentucky's citizens and to ensure continued success and growth at the 16 community and technical colleges that comprise KCTCS. The *ARISE* initiative stresses accountability, reinvention, implementation, strategies and evaluation.

"KCTCS will be accountable by reinventing itself through implementation of aggressive strategies that, when evaluated, will demonstrate that our students are college and workforce ready, that KCTCS is the premier provider of online education, and that Kentucky's workers are better prepared to enable business and industry to be more competitive," McCall said. Key *ARISE* efforts include;

0 ***Development of P-12 partnership plans at each college to implement intervention strategies that improve college and workforce readiness of high school graduates.*** These strategies will help address recent research that indicates about 82 percent of students entering KCTCS colleges require one or more developmental courses. Additionally, a Council on Postsecondary Education report released last fall shows the drop-out rate of underprepared students was twice the rate of academically prepared freshmen. Statewide standards for readiness in mathematics and reading have also been increased, McCall said.

0 ***Implement a new model for virtual learning to expand program offerings, particularly in workforce and career development.*** The new model will provide additional postsecondary education opportunities for Kentuckians and attract new students to KCTCS. McCall said Kentucky employers also have voiced a need for more on-site, online skills training for their current workers.

0 ***Initiation of a strategic workforce competitiveness program to respond proactively to the identified needs of business and industry.*** McCall said the statewide meetings he held over the last six months with more than 300 business leaders in 17 dialogue sessions have identified the need for KCTCS to reinvent the role its colleges play in providing services, training and operations to Kentucky's business and industries in a rapidly changing marketplace.

## KCTCS News

### Two KCTCS schools among top 10 in Nation

A first-ever list of the nation's top community colleges ranks two KCTCS colleges in the top 10, according to a Washington magazine. An article recently published by The Washington Monthly, a Washington, D.C.-based magazine of U.S. politics and government, argues that some of the country's most expensive and esteemed universities are not teaching or preparing students better than community colleges. In emphasizing that "great teaching can happen anywhere/" the magazine compiled its top 30 list from data on graduation rates and community college surveys. Hazard CTC and Southeast Kentucky CTC were listed in the top ten schools.

### SKCTC Nursing Programs receive national accreditation

Southeast Kentucky CTC received notification from the National League for Nursing Accrediting Commission (NLNAC) that its Practical Nursing Program has been granted initial accreditation and the college's Associate Degree Nursing Program has been granted continuing accreditation. The nursing program recently went through a rigorous self- evaluation process and a visit by a four-member NLNAC evaluation team and the education consultant from the Kentucky Board of Nursing (KBN).

NLNAC accreditation is a voluntary process that recognizes programs of nursing that meet or exceed standards and criteria for educational quality. The Practical Nursing Program at Southeast has the distinction of being the only NLNAC accredited program in Kentucky." The SKCTC Nursing Program provides a seamless educational option in nursing with two exit points allowing students to choose a career as an LPN or RN. Students who successfully complete the first year of the program receive a diploma qualifying them to apply for licensure as practical nurses. Following successful completion of the second year, students receive the Associate in Applied Science Degree in nursing qualifying them to apply for licensure as registered nurses.

### WKCTC Associate Professor Selected as an Item Writer for the NCLEX

Aimee Thompson, licensed practical nursing associate professor, at West Kentucky CTC was selected as an item writer for the National Council of State Boards of Nursing Licensure Examination (NCLEX) in Chicago. Thompson was one of 16 nurses from across the nation to be selected for this assignment.

All nurses in the United States and its four U.S. territories must take the NCLEX. The exam identifies those candidates who demonstrate minimal competence to practice nursing at the entry level. Passing the NCLEX exam is one of the requirements necessary for attaining a nursing license.

### BGTC Glasgow Campus Celebrating Fifty Years

For the past fifty years the Bowling Green Technical College Glasgow Campus has been training students for the nursing profession. Since the inception of the school in 1957, the faculty and staff have witnessed 2,010 students from 59 classes graduate and move into the nursing profession. A reception to celebrate the 50<sup>th</sup> anniversary of the school will be held at the Glasgow Campus on September 20<sup>th</sup> at 4:00 PM. The event will be open to the public.

### Dr. Jimmy Isenberg Elected President of Kentucky Board of Nursing

Dr. Jimmy Isenberg, Campus Director of the Bowling Green Technical College's Glasgow Campus was elected President of the Kentucky Board of Nursing. This is the third term that Dr. Isenberg will serve as President of KBN. He served as president both in 2004 and again in 2005. To Kentucky nurses, this is



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the highest achievement a Nurse can have. Isenberg also serves as Director of the Glasgow Campus and Allied Health Division chair for all health programs offered by BGTe.

**Gateway Administrator One of 16 Nationwide To Participate in National Career Development Academy**

Cynthia A. Sproehnle, director of the Assessment Center at Gateway Community and Technical College, was one of 16 applicants nationwide selected to participate in the Leadership Academy of the National Career Development Association. The 2-year Leadership Academy is designed to identify and nurture future NCDA leaders. Participants attend leadership training sessions and create and implement a Leadership Action project with the NCDA board of directors.

**Board of Regents Meeting**

The next meeting of the KCTCS Board of Regents will be Sept. 28, 2007 at Somerset Community College's Clinton Center.

**New Programs, Initiatives, and Resources**

**Board of Regents approves 64 certificate programs**

The KCTCS Board of Regents approved 64 certificate programs at 13 KCTCS colleges, including a pilot program for Homeland Security/Emergency Management Specialist at Bluegrass Community and Technical College.

**BGTC Glasgow Campus to offer Nursing Academic/Career Mobility Program**

Bowling Green Technical College-Glasgow Campus is slated to offer an Academic/Career Mobility Nursing Program. This program will allow students to train for a career as a Licensed Practical Nurse or a Registered Nurse. The Academic/Career Mobility Program provides a seamless educational option in nursing with two exit points allowing students to choose a career as an LPN or RN. The curriculum is structured around a clearly defined organizing framework and provides the foundation for a competency-based approach to nursing education through the utilization of interactive and studentfocused learning strategies. Content and performance-based outcomes for the nursing courses are selected, developed, and leveled from simple to complex. Students who successfully complete the first year will receive a diploma qualifying them to apply for licensure as practical nurses. Following successful completion of the second year, students will receive the Associate in Applied Science Degree (AAS) in nursing qualifying them to apply for licensure as registered nurses. Licensed practical nurses (LPN) that have practiced at least one full year within the past three years and hold a current unrestricted license for practical nursing may be admitted to the second year of the program following completion of the pre-requisite general education courses and the LPN-ADN Transition course.

**BCTC to Offer New Polysomnographic Technologist Certificate**

KCTCS has approved the Polysomnographic Technologist Certificate to be offered at Bluegrass CTe. Polysomnographic technologists operate sophisticated monitoring devices, such as an electroencephalogram (EEG) that measures and records the electrical activity of the brain, muscle and eye movements, respiration, blood oxygen levels, and other physiologic events. Often called sleep technologists, they are typically employed in sleep laboratories, medical centers and freestanding

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clinics. Employment opportunities may also include public and patient education regarding sleep disorders, product sales, and marketing sleep centers.

**Muhlenberg County Schools Initiates Junior Coal Academy**

John McRoy of Bremen has been hired to head Kentucky's second Junior Coal Academy in the Muhlenberg County School System. The academy will train students for employment in mining upon graduation as well as prepare students interested in attending Madisonville CC for its mining program or entering into mining engineering at one of the state's universities. The Junior Coal Academy is under the umbrella of the Kentucky Coal Academy of the Kentucky Community and Technical College System. Muhlenberg Junior Coal Academy students, as part of their educational program, will have opportunities to work with the simulation equipment at Madisonville Community College paid for by the Kentucky Coal Academy.

**KCTCS Launches 'Students First' Customer Service Initiative**

KCTCS launched a customer service assessment initiative entitled "Students First" during the 2006/07 academic year designed to measure and assess the level of service being provided to prospective students. The initiative involves installation of the Cincinnati Bell Technology Solutions (CBTS) telephone queuing technology and regional customer service meetings entitled *Students First Days*.

The CBTS telephone queuing technology allows colleges to track and monitor each call that comes into the system directing it to an appropriate operator and/or department. The system also will notify staff when calls back up and allow for more personnel to answer calls. Over 450 KCTCS staff and faculty members who work directly with students participated in the five *Students First Days* seminars.

**Professional Development**

**Siegel to give New Horizons 2008 Keynote Address**

Dr. Betty Siegel, Kentucky native and president emeritus of Kennesaw State University, Kennesaw, GA, has confirmed she will serve as keynote speaker for the KCTCS New Horizon Conference on Teaching and Learning on May 21. Dr. Siegel currently holds the Betty L. Siegel Endowed Chair of Leadership, Ethics, and Character at Kennesaw State and is founder of the Siegel Institute for Leadership, Ethics and Character. She co-founded the International Alliance for Invitational Education.

Dr. Siegel was the first female president in the University System of Georgia. She is also the longest serving female university president in the United States. Dr. Siegel's presentation will draw on her Kentucky roots and national/international leadership expertise to address the roles, impacts, and future of two-year colleges.

New Horizons will be held May 19-21, 2008, in the Lexington Center and Hyatt Regency in Lexington.

**Big Sandy Community and Technical College (BSCTC) Faculty Sent Two Faculty Members to Training for Hybrid Automobiles.**

Forrest "Joe" Stewardson and Roger Owens, faculty members from the Automotive Technology Department of BSCTC, attended a special workshop on hybrid vehicles at Sinclair Community College in Dayton, Ohio. The training was funded by the National Science Foundation and presented with the

assistance of trainers from Toyoto, Ford and General Motors. There were 32 participants in the workshop from the USA and New Zealand. Kentucky was the only state with 2 attendees. The intense training centered on hybrid vehicles, their gasoline engines and electric motors. "We plan to develop a safety training for emergency response teams all over the Big Sandy Region. Routine rescue efforts are not an option with these vehicles due the extreme high voltage of the batteries. BSCTC will offer training to offset that hazard."

## Grants

### Gateway Wins \$598,000 National Science Foundation Grant to Develop Integrated Manufacturing Program

Gateway CTC has been awarded a \$598,000 grant from the National Science Foundation (NSF) to develop an integrated manufacturing/mechatronics technician training program. Students will be able to seek an integrated manufacturing/mechatronics technician certificate in fall 2008. "On completing the training, students will be knowledgeable in mechanical, electrical, hydraulic, pneumatic, and process control technology/, said Dr. Anthony J. Clarke, chair of Gateway's Manufacturing Technologies Division.

"The program reflects the evolving nature of advanced manufacturing. Today's factory workers must be qualified in a variety of disciplines. The job title may be the same, but the skills required are much more complex," he added. Integrated manufacturing training will blend courses from computerassisted drafting, electricity, industrial maintenance, machine tool, welding, and manufacturing engineering technology.

"This is another leap upward on our Manufacturing Careers Pathway, which we developed with input from employers to tie career training to specific rungs on the manufacturing job ladder," said Dr. Angie Taylor, vice president of Gateway's Business and Industry Services Division.

OCTC ONE OF 42 SCHOOLS NATIONWIDE SELECTED AS HP TECHNOLOGY GRANT RECIPIENT Owensboro CTC was selected as one of 42 two- and four-year colleges and universities in the United States and Puerto Rico to receive a 2007 HP Technology for Teaching grant, which is designed to transform teaching and improve learning in the classroom through innovative uses of technology. During the 2007-2008 academic year, HP Technology for Teaching grant projects will impact more than 6,000 higher education students. OCTC will receive an award package of HP products and a faculty stipend valued at more than \$68,000. Grant recipients will use HP wireless Tablet PCs to enhance learning in engineering, math, science, or computer science divisions.

### Gateway Wins National Science Foundation Grant Totaling Nearly \$500,000 for Manufacturing Scholarships

Gateway CTC has been awarded a \$441,600 grant from the National Science Foundation to create a scholarship program for students seeking associate degrees in manufacturing fields. "The grant strengthens our ability to serve employer needs for highly skilled manufacturing workers/" said Dr. G. Edward Hughes, Gateway president and CEO. "It is another step in our ongoing efforts to help the region meet the goals of Vision 2015, which calls for focusing on industry sectors with the highest growth potential for high-paying jobs. Advanced manufacturing is one of those sectors."

## Kctcs Board Report - Sept. 2007

A local shortage of skilled workers for high-tech manufacturing jobs and concerns from local employers prompted Gateway to develop the Manufacturing Technology Scholarship Project and apply for the grant. Eligible manufacturing majors include computer-aided drafting, electrical technology, industrial maintenance technology, machine tool technology, welding technology and manufacturing engineering technology.

College Effort launched to Prepare Baby Boomers for Encore Careers

Civic Ventures (CivicVentures.org), a think tank and program incubator announced the 10 community colleges that will lead a major national effort to help prepare baby boomers for careers in education, health care and social services. One of the winning colleges was Owensboro CTe.

With support from MetLife Foundation, Civic Ventures will give \$25,000 grants to each of the colleges. The colleges will develop a wide range of innovative initiatives designed to match boomers' experience, skills and interests to "encore careers" in critical service fields. Grant-winning projects will provide support and training for those over 50 who want to transition to teaching jobs, work in gerontology, become nursing instructors or work in nonprofits after a career in the for-profit sector. After a year of implementing their initiatives, the colleges will collaborate with Civic Ventures to report on how to prepare boomers for encore careers that benefit society. "Community colleges have been educating boomers for 40 years," notes Judy Goggin, vice president at Civic Ventures. "This effort is very much in step with the tradition of community colleges to adapt and innovate to meet student and workforce needs."

Owensboro CTC will train retiring nurses to become adjunct nursing faculty at the community college level. (The national nursing shortage can be traced, in part, to a shortage of nursing faculty.)

Swope Toyota Supports ECTC Automotive Program

Students in Elizabethtown Community and Technical College's Automotive Technology Program will have two new Toyota vehicles to use as learning tools this Fall Semester. Toyota Motor Manufacturing, Kentucky, Inc., with the help of Swope Toyota of Elizabethtown, recently donated a 2007 Toyota Avalon, complete with navigation system, climate-controlled seats, and other upgrades, to the program, which trains students for careers in automotive technology. The program is also introducing students to hybrid technology, with the purchase of a new Toyota Prius, made possible by Perkins grant funding.

The vehicle will be used to study all systems including electrical, steering, suspension, brakes and more. Very few automotive programs in the nation have hybrid vehicles in their inventory to train students on the high technology systems.

Events, Upcoming Items, Special Events:

- KCTCS President's Leadership Seminar - October 2-4, 2007 in the Lexington Radisson
- KCTCS Master Teacher Seminar - October 17-19, 2007 at Rough River Dam State Park
- New Horizons Teaching and Learning Conference -- May 19-21, 2008 in the Lexington Center and Hyatt Regency in Lexington