

KACTE Board of Directors Minutes

Galt House Hotel and Suites

Louisville, Kentucky

April 16, 2009

Call to Order: The meeting was called to order by President Dr. Ahmed Sabie at 4:33 p.m. (EDT) at the Galt House Hotel and Suites, Louisville, Kentucky

Proxies were distributed as follows:

- Donnalie Stratton accepted the proxy for Kay Turner, Secretary
- Michael McMillen accepted the proxy for Janet Atwood, Business Service Area Vice President
- Carolyn Carter accepted the proxy for Larry Belcher, Technology Education Service Area Vice President

Roll Call: Attendance was taken by Mike Stone, Executive Director, who President Sabie designated to take minutes in lieu of Secretary Kay Turner.

- **Present were:** President Dr. Ahmed Sabie, President-Elect Dale Winkler, Past-president Cherie Mingus, ACTE Region 2 Representative Sarah Raikes, Administration Service Area Vice-President Dexter Knight, Agriculture Service Area Vice-President LeeAnn Daugherty, Family and Consumer Science Service Area Vice-President Marilyn Bailey, Special Needs Service Area Vice-President Mary Poole, Teacher Educator Service Area Vice-President Dr. Doris Sikora, Trade and Industrial Education Service Area Vice-President Wayne King, Awards Committee Chair Dr. Sheree Koppel, Constitution and Bylaws Committee Chair Michael McMillen, Resolutions Committee Chair/Historian/Liaison from the Division of Career and Technical Education Donnalie Stratton, Membership Committee Chair Dr. Ken Talley, Liaison from the Kentucky Community and Technical College System Dr. Carolyn Carter, Executive Director Mike Stone, and Assistant Executive Director Kris Stone.
- **Absent were:** Treasurer Mark Sims, Guidance Service Area Vice-President Johnetta Grant, Health Service Area Vice President Mary Kleber, Marketing Service Area Vice President Mark Gibson, Carl D. Perkins Assistanceship Chair Elaine Terry, Legislative Liaison Tim Thornberry, and Liaison from the Office of Career and Technical Education Mike Kindred.

Agenda: The agenda was approved by voice following a Raikes/Sikora motion.

Minutes: The minutes of the January 15, 2009, KACTE Board meeting were approved by voice following a Raikes/Daugherty motion.

President's Remarks: President Sabie thanked the Board members for their dedication to the association and for their attendance at the meeting. He said the officers met during the week before the meeting to review Board reports and approve items for the agenda. He thinks it makes the meeting more efficient. **Report follows.**

President-Elect's Remarks: President-Elect Winkler advised the Board he was seeking to finalize the members of the 2009-2010 KACTE Board. He asked Board members to let him know whether they

wished to continue service or to provide the name of their replacement. He presented a tentative Program of Work for his term as president and asked for comments. **Report follows.**

CONSENT AGENDA

The Treasurer's Report was presented by Assistant Executive Director Kris Stone in lieu of Treasurer Mark Sims. President Sabie directed the report be filed for audit. **Report follows**

The ACTE Region 2 Representative Report was given by Raikes, who noted the ACTE Region 2 Conference to be held in Savannah, Georgia in September. **Report follows**

Service Area Vice-Presidents' Reports:

Administration, Dexter Knight -- No report

Agriculture, LeeAnn Daugherty -- **Report follows**

Business, Janet Atwood -- No report.

Family and Consumer Science, Marilyn Bailey – **Report follows**

Guidance, Johnetta Grant – No report

Health, Mary Kleber – **Report Follows**

Marketing, Mark Gibson – No report

Special Needs, Mary Poole – **Report Follows**

Teacher Educator, Dr. Doris Sikora – **Report follows.** She added registration at universities is up for the coming year with non-traditional students filling positions at the freshman level.

Trade and Industry, Wayne King – **Report follows**

Technology Education, Larry Belcher – **Report follows**

Committee Reports:

Annual Conference, Dale Winkler – **Report follows** (see President-Elect's Report and Assistant Executive Director's Report)

Carl D. Perkins Assistantship, Elaine Terry – **Report follows**

Auditing, Mark Sims -- No report

Program of Work/Strategic Plan

Ahmed Sabie ,2008-2009 – No report

Dale Winkler, 2009-2010 -- **Report follows.** He asked for suggestions.

Handbook, Kay Turner – No report.

Historian, Donnalie Stratton – No report. She said four-five notebooks are complete.

ACTE Convention Planning, KACTE Officers -- No report

Website, Kris Stone/Mike Stone – Indicated the website is up-to-date

Flower Fund, Donnalie Stratton -- The flower fund balance is \$38.65. Flower fund guidelines are on file with the secretary. **Report follows**

Reports of Liaison Representatives:

Division of Secondary Career and Technical Education, Donnalie Stratton – **Report follows.** She added there is a theme of networking among students, administrators and business people.

Office of Career & Technical Education, Mike Kindred – **Report follows**

Kentucky Community and Technical College System, Dr. Carolyn Carter -- **Report follows.** She added that Chancellor Dr. Keith Bird will be retiring, possibly in June. Linda Thomas Glover has been named

president of Eastern Shore Community College in Virginia. Carter said has been heavily involved in identifying ways for faculty to infuse developmental reading into coursework.

ACTION AGENDA

Assistant Executive Director's Report, Kris Stone -- Report follows

Additionally, Stone reported registration for the Summer Program currently was 936, and the room pick up at the Galt House was 75 percent of the block. She said the Lunch Subcommittee (Sikora, Karen Smith, Stone) ordered more varied options for the Summer Program lunches. She presented the final report on 2009 Student Organization Leadership Day (SOLD).

Executive Director's Report, Mike Stone -- Report follows

In response to Stone's recommendation to redesign the KACTE website, which has had the same format for eight years, Koppel volunteered to make arrangements for Louisville Technical Institute to assist with the web design. Knight suggested converting any KACTE material on DVDs to podcasts.

Membership Committee Report, Dr. Ken Talley -- Report follows

He asked KACTE Board members to volunteer to work the Membership Booth at the Summer Program. He noted the membership video was in progress.

Image Goal Task Force/Legislative Liaison, Tim Thornberry -- Report follows

Koppel commented the Image Task Force did not meet.

Leadership Task Force, Donnalie Stratton

The Leadership Task Force was scheduled to meet following the Board meeting. The Task Force members are identifying the core team and additional attendees for the debut Leadership Summit, to be held at the Galt House Hotel, Wednesday, July 8, 1-4 p.m., following the Summer Program. The target attendance is 50. The Task Force will seek to design a logo.

2009-2010 Budget Presentation -- Document follows

Winkler presented and commented on the proposed 2009-2010 budget

Raikes moved, seconded by Knight, to adopt the 2009-1010 budget as presented

Motion 1 Accepted.

Awards Committee, Dr. Sheree Koppel -- Report follows

The chair announced she will be unavoidably out-of-town during the Summer Program; someone else will have to present the awards. Full nomination packets will be sent to four individuals, with a deadline of May 31.

Daugherty moved, seconded by King, to accept the Awards Committee report and approve the Committee recommendations.

Motion 2 Accepted.

Resolutions Committee, Donnalie Stratton -- Report follows

Three resolutions on trimester scheduling, CTE role in dropout prevention, and CTE focus on energy were presented for acceptance by the Board to be forwarded to a vote by the membership at the Annual Meeting.

Stratton moved, seconded by Raikes, to accept the report and move the resolutions to a membership vote.

Motion 3 Accepted.

Constitution and Bylaws Committee, Michael McMillen -- Report follows

Regarding a proposal to amend the KACTE Bylaws to establish a process to vacate an office due to lack of participation, two options were presented.

Sikora moved, seconded by Mingus, to accept the option to make the vacation of office a Bylaw amendment.

Motion 4 Accepted.

Mingus moved, seconded by Poole, to accept all recommended Bylaw changes and forward to the Annual Meeting for vote by the membership.

Motion 5 Accepted.

Proposal to Increase KACTE Dues and Provide Professional Liability Insurance as a Member Benefit, KACTE Officers -- Report follows

Board discussion led to the conclusion there was insufficient information available to make a decision. The Board directed staff to develop a survey of members and non-members attending the Summer Program to obtain feedback on the question of increased dues and the need for professional liability insurance.

Talley moved, seconded by Knight, to conduct a member/non-member survey.

Motion 6 Accepted.

Nominations Committee Report, Cherie Mingus -- Report follows

The 2009-2010 slate of officer candidates is Dr. Ken Talley, President-Elect; Dr. Sheree Koppel, Secretary.

Mingus moved, seconded by King, to accept the report and place the Committee-recommended slate of officers before the membership at the Annual Meeting for vote.

Motion 7 Accepted.

Old Business -- none

New Business

Following discussion, Raikes moved, seconded by Daugherty, to send a letter to the Association for Career and Technical Education (ACTE) expressing concern with scheduling ACTE meetings in conflict with long-standing meetings of partner organizations.

Motion 8 Accepted.

Announcement of Annual Meeting -- The KACTE Annual Meeting will be held at the Galt House Hotel, Monday, July 6, 5:30 p.m.

Adjournment -- President Sabie adjourned the meeting at 6:23 p.m. (EDT)

Electronically Signed by

Michael R. Stone

for Kay Turner, KACTE Secretary