

KACTE Meeting Minutes
January 14, 2010, 5:00 P.M.

Attending: Dale Winkler, President; Ken Talley, President-Elect; Sheree Koppel, Secretary; Cherie Mingus, Treasurer; Ahmed Sabie, Past-President; Sarah Raikes, Region II representative; Dexter Knight; LeeAnn Dougherty; Brenda Hazell; Stacy Skaggs; Mary Kleber; Mark Gibson; Doris Sikora; Wayne King; Mike McMillen; Donnalie Stratton; Carolyn Carter; Kris Stone, Assistant Executive Director; and Mike Stone, Executive Director. Mary Poole was represented by proxy.

Absent: Larry Belcher; Elaine Terry; Tim Thornberry; Mike Kindred.

President Dale Winkler asked Donnalie Stratton to serve as proxy for Mary Poole. He began the meeting at 5:10 with a call to order. Secretary Sheree Koppel completed the roll call. Mr. Winkler then asked for a motion to approve the agenda for the meeting. Sarah Raikes moved that the agenda for the meeting be approved with the addition of the topic of institutional membership. Cherie Mingus seconded the motion, approved by a voice vote of the membership. Dr. Koppel reviewed the minutes from the October meeting. The minutes were approved as written.

President's Remarks

Mr. Winkler stated that there were 140+ from Kentucky in attendance at the ACTE convention in Nashville in November. He thanked people who staged the Kentucky reception at the conference, especially thanking Cherie Mingus, Sarah Raikes and Kris Stone for their efforts. Approximately 50 people attended the reception. He stated that revising the KACTE legislative message was a critical part of the Board meeting's agenda.

President Elect's Remarks

Dr. Talley stated that he was impressed with the Kentucky reception at ACTE. He mentioned that he is the new Director for his office in JCPS, and that the office will become the Department of Career and Technical Education in the near future.

Treasurer's Report

Cherie Mingus said that the audit went well and that the organization's accounting for funds is in good shape. Kris Stone has a copy of the audit report and reiterated that KACTE is in good shape financially. Cherie indicated that expenses for the reported period were \$54,205.20 and income was \$80,225.87, an indication of good financial stewardship.

The Region II Representative submitted a written report.

Executive Director's Report

Mr. Stone discussed items not in his written report. He discussed meetings at Sullivan to initiate the development of the revamped KACTE website. He announced that Dr. James Stone will be the keynote speaker at the Region II ACTE conference on September 30. He mentioned that ACTE has established a postsecondary membership task force charged with improving programs that have relevance for postsecondary faculty and administrative staff. He also mentioned that non-unified states will soon be charged for ACTE services. Unified states will continue to receive services without additional charges. He discussed the student-teacher grant award process. He discussed the CTSO Entrepreneurship event and that any CTSO in Kentucky will be able to participate. Winners will be presented at the summer program and will receive \$1,000 as a first place prize, \$750 for second place, \$500 for third place and \$250 for fourth place. CTSO training will be June 18-19 at the FFA Leadership Training Center in Hardinsburg.

Assistant Executive Director's Report

Kris is working to get summer registration on line. She has 20 proposals for summer program presentations already received. She hopes for a much larger pool by the January 22 deadline. She also mentioned approximately 400 registrations already received for Student Leadership Day on February 9th.

Service Area Report Additions

Dr. Sikora stated that the teacher education conference scheduled for February 4-5, 2010, in Georgetown has been cancelled. She amended her written report with this information.

LeeAnn Dougherty submitted her Board report at the meeting. She discussed creating more opportunities for KAAE members to accept leadership roles in KACTE. She also requested that KACTE make a change to its constitution and bylaws to allow more Board positions for affiliated organizations, based on affiliates' membership numbers. She recommended that there be one representative per every 50 or 75 members in the affiliate organization. KAAE needs to consider not linking KAAE leadership with KACTE Board positions. This issue was referred to Mike McMillen and the constitution and bylaws committee for a recommendation.

Standing Committee Reports

Dr. Koppel requested that an e-mail blast go out to all members reminding them of the deadline for award nominations. She has received only one nomination form and that one is for 27 years in the organization rather than for any of the more prestigious awards. Kris and Mike stated that they would send the e-mail but did not specify when this would be done. Sarah Raikes agreed to provide the name of the Awards chairperson for Region II so last year's winners can be sent forward.

Donnalie Stratton provided the names of the new Resolutions committee. She has scheduled a committee meeting for February 26 and requested any ideas from the Board concerning resolutions be sent to her before this date.

Mike McMillen requested that each service area nominate a person to serve on the Constitution and Bylaws committee. Service Area VPs should send their candidates to Mike McMillen.

Donnalie Stratton provided a Flower Fund Report. We currently have \$26.40 in the fund.

Donnalie Stratton reported that she would have a meeting of the History committee soon. She stated that she needs a decision about where the historical documents will now be stored.

Mike Stone reported that membership is down. He stated that the organization needs to pay further retention to recruitment efforts.

Ahmed Sabie offered a potential slate for 2010-2011 officers:

President, Dr Ken Talley
President-Elect, Dexter Knight
Secretary, Dr. Sheree Koppel
Treasurer, Cherie Mingus
Region II Representative, Mary Kleber

Mike McMillen said that all candidates should complete a nominations form and send them to Dr. Sabie.

Liaison Reports

Donnalie Stratton reported that a new FFA chapter is being formed at the School for the Deaf in Danville.

Dr. Carter discussed KCTCS legislative advocacy. Two bills are supported in particular by KCTCS, one that attempts to insure transfer of credit between KCTCS and the state universities and the other of which returns responsibility for education programs for the incarcerated back to the Corrections department.

Dr. Koppel made the motion that the Board accept the consent agenda and LeeAnn Dougherty seconded the motion. The motion passed unanimously.

Ad Hoc Committees

The Leadership Committee wishes to have a social event for the first leadership cohort called Leadership Commencement. The committee solicited suggestions for the date and time of this session, with one possibility being Monday at 6:00. The Board is still

determining ways for the first cohort to be actively involved at summer conference. Ms. Stratton also suggested that the Leadership committee may want to train a second cohort, either at summer program or possibly associated with the Region II meeting. The Board discussed making the Leadership Committee a standing rather than ad hoc committee. President Winkler will submit a recommendation to that effect to Mike McMillen.

The Public Relations and Membership committee is continuing the 100% challenge. The Board decided to offer prizes for those who recruit new members who pay their dues at conference. Drawings will include membership savings (up to \$40 dollars) and Galt House packages. The Board decided that a person's name will be entered into the drawing once for each individual new member he/she recruits. The drawing for the hotel package may take place at the closing session of the conference.

The Certification/CTE Teacher Recruitment Committee shared that the applications for the CTE student-teacher grants have gone out to teacher educators, and a committee of readers has been formed. One application has been received already. Grants will go to the top five applicants who meet all of the award criteria. Sarah Raikes suggested that the recipients' pictures and short bio sketches be included in the summer program catalog. Mike Stone also suggested something in the Powerpoint presentation at the opening session. The Board discussed posting students who earn industry certifications during their high school CTE programs. We need to research FERPA issues before pursuing this idea.

Region II Conference Committee reported that the theme of the meeting in Louisville will be "Leadership is a matter of choice." Sarah has met with Mike and Kris concerning meeting logistics. Kris submitted a draft of a call for presentations. The meeting will include an opening session on Friday, September 30 followed by a reception hosted at (hopefully) the Ali Center. Sessions will be Saturday with presentations focusing on personal, professional and community leadership.

The Liaison Committee report indicated that nothing controversial would be addressed by Kentucky legislation until February, at least. The Board worked on the policy paper proposed by Mike Stone. Mike requested that all additional suggestions come to him by the 22nd of January. He will submit the final version to the Board for approval on January 29th.

We discussed institutional membership. The 1st tier ACTE cost for an institutional membership is \$2,500 annually. The 40% of the ACTE dues usually collected by KACTE adds \$1,667 to this figure, making the cheapest institutional membership \$4,167. Wayne King made a motion that we charge the 40% amount to any institutional membership and Dexter Knight seconded the motion. The motion passed the Board unanimously. The Board decided that these costs essentially prohibit institutional memberships but the Board can at least respond meaningfully to any inquiries.

The next KACTE Board meeting will be April 22nd at 5:00 at the Galt House Hotel.

Minutes Respectfully Submitted by

Sheree P. Koppel, Secretary