

KACTE Board of Director's Minutes
Galt House Hotel – Brown Room
Louisville, Kentucky
April 28, 2006

1. **Call meeting to order:** President Mary Kleber @1:08 p.m.
2. **Roll Call:** See sign in sheet
3. **Approval of Agenda: Motion # 1 adopted**
4. **Approval of Minutes:** Board of Directors' Meeting of January 27, 2006 **Motion # 2 adopted**

5. **Introduction of Board Members and Guests:**

All present introduced themselves.

6. **Presidents Remarks:** Mary Kleber – Kentucky Community & Technical College System
Welcome.
Expressed appreciation for Kris and Mike's dedication to the organization and being both it's back bone and wonderful to work with. They have guided KACTE in great things i.e. the summer program for teacher professional development & SOLD for students and advisors providing civic engagement opportunity throughout our state. Kleber expressed her thanks for all they have done and to accept her appreciation. See letter - Honorable Mitch McConnell
7. **President-Elect's Remarks,** Larry Helphinstine- Division of Secondary Career & Technical Education
I appreciate each of you. Thanks for being here. I am looking forward to a great summer program. I also want to thank Donnalie for her support.
8. **Treasurer's Report,** Valerie Wolfe, Madisonville Community and Technical College
See attached. Filed for audit. 9 A & 8 B
9. **ACTE Region II Report,** Sarah Raikes, Washington County High School, ACTE Region II Representative: See report
Comment: Expressed appreciation for Mike Stone coordinating the meeting on the Hill during the Policy Seminar in March. Region II is October 12-15, 2006 in Alabama. Registration information will be on our web site. There will be lots of leadership development opportunities; we need to encourage our members to attend. Sheila Carlton is the new VP for region II.

10. Strategic Planning

2005-2006 Goal Update, Kleber – KACTE has made significant progress with goals. Ms. Kleber would like to see more advancement of our goals; perhaps Larry can make significant advancements during his term of office.

2006-2007 Goal Development, Helphinstine – Appreciate Mary. Continue with good solid organization. Will advocate benefits and the buddy system with a grass roots effort. Work on increasing payroll deduction opportunities for all members and continue with the good things that Mary started. Will be an advocate for the organization, provide legislative opportunities, professional development, visibility, student advocates, expand web site, special needs awareness & promotion. Promote a program for the flag of excellence to include high schools, ATC's and career pathways for all students. Two goals not finalized 1) action plan for coming year 2) Advocacy Association and what it represents.

2006-2007 KACTE Budget Proposal – see report Motion # **3 adopted**, # **10**

11. Executive Director's Report, Mike Stone, See report.

12. Legislative liaison, John Marks, Office of Career & Technical Education
Covered in Executive Directors Report

13. Student Organization Leadership Day, Kris Stone, Assistant Executive Director, See Report

14. Summer Program Report, Kris Stone, Assistant Executive Director, See Report.

Discussion: Gifts for attendees & new members including cost & quantity to be purchased. Kris had samples to show. **Motion # 4 adopted**

Continue with member ribbons, very popular. Payroll deductions has some concerns, recommendation is that we do not give gifts unless the membership is paid or the first payroll deduct installment is made. Need members to sign up to help run recruitment table all day Monday and Tuesday AM.

B. Ad-hoc committee on social activity/reception @summer program See report

15. Membership Committee Report, Dr Doris Sikora, Western Kentucky University. See reports. Subcommittee appointed: John Marks, Elaine Terry, Kay Turner, Doris Sikora, Larry Helphinstine, Mary Kleber, Kris & Mike Stone. Mary to set up the conference call “ style-go to meeting”.

16. Report Ad-Hoc Committee,

A. Web linkage, Kay Turner, Muhlenburg South High School- no report-finished assignment.

B. Leadership Academy, Dr Doris Sikora, No further Action.

17. Nomination Committee Report, Sarah Raikes

2006-2007 KACTE Officer Slate - Tentative

President Elect – Cherie Mingus

Treasurer - Valerie Wolfe

Secretary – Janel Doyle – if agrees to serve

President – Larry Helphinestine **Motion # 5 adopted**

18. Constitution and Bylaws Committee report, Mike McMillen, Bluegrass

Community & Technical College. See report

Move to accept articles 1 & 2. **Motion # 6 adopted**

Move to accept article 3 with change of May 1, 2006 to July 17, 2006. **Motion # 7 adopted**

Move to accept article 4. **Motion # 8 adopted**

Move to accept article 5,6 & 7 deleting the words “as identified in article 3, part E, section 7. **Motion # 9 adopted**

Move to accept article 8-12. **Motion # 10 adopted**

19. Resolutions Committee Report, Donnalie Stratton, Division of Secondary

Career & Technical Education. See report

Move to accept the report from the resolutions committee. **Motion # 11 adopted**

20. Awards Committee Report, Elaine Terry, Madison Community & Technical

College

Will mail awards information to all service area presidents

21. Service Area Vice Presidents' Report

a. **Administration**, see report

b. **Agriculture**, James M. Morgan, Apollo High School - see report

c. **Business**, Dr. Rita Davis, Eastern Kentucky University – No report

d. **Family and Consumer Science**, Cherie Mingus, Central Hardin High School – see report

e. **Guidance**, No report

f. **Health**, No report

g. **Marketing**, Dawn Wheeler, John Hardin High School – No report

h. **New and Related**, No report

i. **Special Needs**, Wanda Poteet, Elizabethtown Community & Technical College, See report. By Laws to change KAVESNP name this summer.

j. **Teacher Educator**, Dr Doris Sikora - See report

k. **Trade and Industry**, Wayne King, Office of Career & Technical Education See report.

l. **Technology Education**, Kay Turner Muhlenburg South High School- no report

22. Committee Reports

a. **Awards**, Elaine Terry, Madisonville Community & Technical College

Website update with contact persons and deadlines

Snail mail of awards packets will be done if necessary

Develop committee to judge awards
KACTE has e-mailed Jan Bray about our concern of the high labor intensity of the awards system to no avail

- b. **Annual Conference**, No report
- c. **Carl D. Perkins Assistanceship**, No report
- d. **Constitutions & Bylaws**, No report
- e. **Resolutions**, Donnalie Stratton, Division of Secondary Career & Technical Education -See report 19 A
- f. **Auditing**, No report
- g. **Program of Work/Strategic Plan 2005-2006**, No report
- h. **Program of Work/Strategic Plan 2006-2007**, No report
- i. **Handbook**, No report
- j. **Historian**, See report
- k. **ACTE Convention Planning, KACTE Officers, Reported earlier**
- l. **Membership, Reported earlier**
- m. **Legislative Liaison, Reported earlier**
- n. **Nominations**, Sarah Raikes, covered earlier
- o. **Website**, Kris Stone (production), Mike Stone (Editing)
Comment: was updated, includes summer program information
- p. **Flower Fund**, Donnalie Stratton, See report

23. Report of Liaison Representatives,

- a. Donnalie Stratton, Division of Secondary Career & Technical Education - See report
- b. Dale Winkler, Office of Career & Technical Education – See report
- c. Jamie Justice, Kentucky Community and Technical College –

24. Old Business – none

25. New Business – none

Announcement of next meeting Summer Program Galt House Hotel Louisville, KY

26. Adjournment

With no further business to conduct, on a motion made by Sarah Raikes and seconded by Elaine Terry, the board voted to adjourn @ 5:15 PM. **Motion # 12**

Respectfully Submitted,



Elizabeth Bullock, Secretary